

**MOUNT PENN BOROUGH MUNICIPAL AUTHORITY**

**MINUTES**

**REGULAR MEETING**

**DECEMBER 11, 2019**

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, December 11, 2019, in the meeting room of the John A. Becker Municipal Building, 200 North 25<sup>th</sup> Street, Reading, PA 19606 at 7:15 p.m.

The meeting was called to order by Chairman Thomas Smith. The following Board members were present:

Thomas Smith, Chairman  
Joseph Boyle, Vice Chairman  
Kelly Dudash, Secretary-Asst. Treasurer  
Alfred Worrall, Treasurer  
Thomas Staron

Also present were the following:

Stephen Davis, Senior Support Specialist  
Christeena Hauck, Support Specialist  
Matt Hauck, Water System Foreman  
Brad Smith, Arro Consulting  
Mark Merolla, Solicitor

Motioned by Tom Smith, seconded by Joe Boyle to approve the minutes of the November 13, 2019, as presented. The motion carried unanimously.

**TREASURER**- Alfred Worrall

The bills for the month of November 2019 were reviewed.

Motioned by Al Worrall, seconded by Tom Smith to approve the November 2019 Treasurer's Report. The motion carried unanimously.

Scada Lease from Fulton bank has 1 ½ years left on loan.

Mt . Penn Borough rent payments for rent include payment for employee insurance . Both are included in payment but are itemized in general ledger.

Payment to Central Berks is for Mt. Penn Waters share of the cost of the id machine.

Proposed budget will be a 3% increase. Board will review the proposed budget.

The largest budget items for 2020 will be meters and the new dump truck.

**ENGINEER**- Bradley Smith

Exeter Township is replacing the culvert on Butter Lane in the spring. They are asking if the water authority would like to share the cost of the engineering cost which will include work needed for the authority. All were in favor of this.

The Spook lane study was completed. There were some boundary issues due to missing pins and monuments.

Discussion was also made about a similar problem at Carsonia Lake with a portion of the property where a nearby resident was using our property for their own needs. Mark says that he has a copy of the survey done by Berks Survey that should help show the boundaries.

The total cost of the Perkiomen Ave project was \$1,717,092.00. Mt Penn Water Authority portion is \$990,762.00. The actual numbers will be issued by Penndot sometime soon.

The Small Grant requested for the generators is \$359,949.00 and matching is \$63,520.00.

### **WATER SYSTEM** -Matt Hauck

Pool Statistics for well 4 is enclosed.

The monthly maintenance report was reviewed.

MAINTENANCE REPORT ATTACHED

### **SAFETY MEETING**

None.

### **SOLICITOR-** Mark Merolla

### **BUSINESS OFFICE**

There were 40 shutoffs on December 10. Most have been turned on after payment.

Quickbooks software was purchased for the office to allow 2 users to use at the same time.

3.0 % Rate increase notice will be printed on January bills which will be effective April 1, 2020 bills.

The new meter surcharge of \$5.00 will be added on the January bill.

Credit card charges are currently being analyzed with help from Xpress Bill Pay to lower our costs.

Lynxcare Lite security package was sent from Pete Muhlenberg at Lynx. The information will be read by the board for possible future consideration.

### **SOURCE WATER PROTECTION**

Joy Boyle had a meeting with Liberty Environmental, Berks Nature and Larry Lloyd to review the growing greener grant. The discussion about the dredging of Crystal Lake renaming the work as sentiment relocation for grant requirements and can be used later to fill in back sections of the lake to save money. Joe and Kelly drove to Bucks County to talk to another company trying to get grants for their lake project.

DEP supports Mt. Penn BMA lake project and Larry Lloyd is helping to try and secure grants.

One key of the project is to make sure the lowering of the lake is done only one time. Fish will need to be relocated. Also possibly a valve to control the lake water level may need to be installed.

Cleaning out the bottom to free up the underwater springs. Multiple grants may be needed and could take 3 years. Letters are needed from representatives to help achieve the grant.

RCAV meeting was attended by Ann Sellers but was very short. Access to outside bathrooms at the Rec are still being discussed. The board expressed concerns due to possible vandalism and other situations made possible without secured measures. The authority should have final say on the matter. Parts of the lake need to be cleaned up with possible help by the Boy Scouts.

**BOROUGH OF MT. PENN**

No Report.

**ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)**

No Report.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

Motion was made by Tom Smith, seconded by Al Worrall, to adjourn the meeting at 9:30 p.m. The next meeting will be held on Wednesday, January 8, 2020 at 7:00 p.m.

Respectfully submitted,

Senior Support Specialist  
Stephen Davis

## Maintenance Report November 2019

Had a series of main breaks in one day:

-Emerald Ave @ Butter Ln (we repaired ourselves)

-613 Butter Ln- (this broke twice, second time was the day after which we repaired ourselves)

-203 opal ave

-M&A Excavating was hired due to circumstances, they repaired 613 Butter Ln and 203 Opal Ave.

-Recommend we look for an emergency contract with someone, it was difficult finding a contractor for this job. (Sunday work)

Spent multiple days temporarily repairing these roadways

We issued a boil water advisory for the series of breaks which all passed

Fixed curb stop to 414 n 25th St

2005 F550 dump truck went for repairs due to leaking transmission lines

Met with DEP, Lower Alsace and Berks Conservation about flooding issues on Park Lane

Continue to clean up properties

ARRO had the our property on spook lane surveyed for future tank protect

Had the 1000hr service completed for our SCAG mower at Passmore

Began painting the inside of Well House 13

Spent time with Wexcon on Friedensburg Rd during sewer main extension

Herb Davis cut down large Hickory tree at the Sylvan Dell Shop

Our meter reading lap top has been returned from being updated

Handed out shut off notices for nonpayment

\*Safety Meeting- Cold Weather Safety

