

MOUNT PENN BOROUGH MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING

JUNE 10, 2020

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, June 10, 2020, at 7:00 p.m. via Zoom Video Conferencing due to COVID19 and at the Mt. Penn Borough building 200 N. 25th St, Reading Pa.

The meeting was called to order by Chairman Thomas Smith. The following Board members were present:

Thomas Smith, Chair
Joseph Boyle, Vice Chairman
Alfred Worrall, Treasurer
Kelly Dudash, Asst. Treasurer
Thomas Staron, Secretary

Also present were the following:

Christeena Hauck, Support Specialist
Stephen Davis, Senior Support Specialist
Matt Hauck, Water System Foreman
Ed Overberger, Arro Consulting
Mark Merolla, Solicitor
Ann Sellers, Recreation Commission of Antietam Valley (RCAV)
Lynn Wilson , ARVCC President

LYNN WILSON – AVRCC

The pool will be opening on July 26. The membership is at 45% which is a break even number. The hours will be 11:00 – 7:45 with two shifts during the day to limit capacity. Labor Day is still the closing day. The playground and bball courts should be opening on 6/26. A question was raised on who should be cutting the swale along Harvey Ave near the courts. The AVRCC lease says that it should be AVRCC but nothing was determined for sure.

Motioned by Tom Smith, seconded by Joe Boyle to approve the minutes of the May 13, 2020, as presented. The motion carried unanimously.

TREASURER- Alfred Worrall

Checks from May 2020 were reviewed.

Comcast internet problem was resolved by Lynx via Comcast.

Comcast was contacted by Steve on Sunday when he noticed that the internet was not working. Comcast said they had maintenance scheduled on Monday so they did not do anything. After the maintenance did not resolve the problem they were called again. After running some tests, they determined it was not their problem. Lynx was then contacted and came on site the following

day. They knew what the problem was and had us contact Comcast again and told them what the problem was and Comcast fixed it.

Security First payments were questioned. The one payment was to replace a battery and the second one was the yearly fee we pay for security.

Tom made a motion to accept the Treasurer's report. Joe Boyle seconded it. All in Favor
Rate study discussion between Al and Ed from Arro was held .

Still waiting the final monthly amount on the Pennvest loan.

Is there a grant for the tank project. Ed from Arro said maybe a USDA grant.

ENGINEER- Ed Overberger

The bids for the two water main projects were distributed.

The low bids for each project were both by Barrasso Excavation.

Filbert Ave and Butter Lane bid was for \$216,668.00.

Los Robles bid was for \$73,080.00 .

Both bids were under the estimated amounts.

Tom Smith made a motion to accept the bid by Barrasso for the Filbert Ave project. The motion was seconded by Kelly Dudash. All in favor.

Tom Smith made a motion to accept the bid by Barrasso for the Los Robles project. The motion was seconded by Kelly Dudash. All in favor.

Also the authorizing of the signing of the contract was approved for both projects.

Matt Hauck and Arro will oversee the projects during construction.

Due to some yard damage of some of the customers yards during construction Matt Hauck will distribute letters to the customers.

Butter Lane project by Exeter is good to go. Exeter will advertise the project.

Pennvest next meeting will be on June 17th at 2:00 pm.

There is a loan program for small companies. Interest rate at 2.0% for projects less than 1 million.

Al will be visiting Arro to discuss the ongoing rate study. Topics including the credit card charges will be discussed.

Matt will visit with Ed to discuss the tank project. Location, Types of tanks and size will be reviewed.

The small water grants still have not been finalized but it appears that smaller amounts than requested will be awarded.

Water main on Harvey Ave may be done since LA is paving a section. Time table is 2021.

The Neversink interconnection amount is \$81,250 and a total cost of \$290,000 including the water line. The project must be completed by 06/2021. Arro has \$11,500 left in the fund to use to continue with the project.

The culvert on Friedensburg and Carsonia is being studied by Penndot to determine if our line is active or not. We are saying the it is active for now.

WATER SYSTEM -Matt Hauck

COMPLETE MAINTENANCE REPORT ATTACHED

During the power outage we were running at 600 GPM. Some of the pumps are not running at max GPM so Kohl Brothers are coming out to inspect the pumps.

Talked to Exeter Supply about the meters. Ordering of meters and the amount of time is around a few weeks. They do not recommend stock piling meters if we are not going to install them right away.

We need to study the possibility of having generators during outages until we are able to purchase them.

Clear well down to low limit. Pumps not correct limits all year. The Kohl inspection should help isolate the problem.

The meter dead list is available and the oldest estimated meters will have priority when we go green. We will be installing the initial 150 dead meters. The ongoing project and who will be doing the installation was brought up but not discussed.

SAFETY MEETING

None.

SOLICITOR- Mark Merolla

Pennvest has 2 resolutions to be signed by Tom Staron.

1. #3 Resolution – reimburse general funds

Motion by Tom Smith Seconded by Joe Boyle . All in Favor

2. #4 Resolution – Borrowing of Funds

Motion by Tom Smith Seconded by Al Worrall . All in Favor

Accounts Delinquent – sent letters to customers

1. 3739 St. Lawrence ave.- all credits are completed

2. 622 George St – Final bill to be paid

Finalizing the rules and all information to be stored somewhere in case he is not available.

The information can be converted to PDF then saved. This information is for board members and employees only.

BUSINESS OFFICE

The shutoff notices will be mailed instead of posted since we will not be shutting off customers due to Covid-19. No fees will be added to the delinquent accounts. A generic message with the bill stating to please pay your bill will show on the bill.

Any meter that is being estimated will now show that it is being estimated and to contact the office for a meter replacement.

The new copier from Stratix to be delivered was approved.

No cash policy for payments has been extended for next billing period.

SOURCE WATER PROTECTION

Joe Boyle met with the LA fire department regarding foam in the Antietam creek. LA that is was class A foam and was no harm to anything. Kent and Joe that it was harmful to fish. Another followup meeting will be help post-covid.

Joe is still waiting for a letter from LA on the grant for the lake. He is going to meet with LA about the topic.

Ann Sellers reported the last RCAV meeting was cancelled

BOROUGH OF MT. PENN

No Report.

ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)

Report enclosed.

UNFINISHED BUSINESS

Amend the reorganization to the April minutes. Tom Smith made to motion and Kelly Dudash 2nd. All in favor .

NEW BUSINESS

No Report.

Motion was made by Tom Smith, seconded by Al Worrall, to adjourn the meeting at 9:30 p.m. The next meeting will be held on Wednesday, July 8th, 2020 at 7:00 p.m.

Respectfully submitted,

Stephen Davis
Senior Support Specialist

June 2020 Maintenance Report

Repaired leak to 237 n. Prospect at Corp on main

Repaired leak on main and service at 7 Earle Gables

Leak found on customer's side at 516 n 25th st

Power outage at all facilities. Had generator issues with initial startup. Cummins on-site, Installed new batteries. Also signed new maintenance contract

Keystone Engineering here during power outage to program alarms into backup call system

Keystone Engineering installed new breakers at Grandview Pump Station, fixing our previous issue with Booster 1

Ridge Tank has a power surge from storm, blew electrical panel and surge protector for Cathodic Protection. Had an electrician on site to install new equipment

Kohl Brothers on-site to check GPM of wells. Well 14 output seems to be decreasing. They provided an estimate to make repairs

Read meters

Vandalism to our Neversink Tank (Graffiti), a police report was filed

Continue to flush fire hydrants

2005 f550 to Orth's to charge A/C

Clean out small garage for extra storage

Continue to leak detect our system

Herby cut down 5 dead pine trees overhanging Hill Rd. We cleaned them up

Met with ARRO about plans for new tank on Spook Ln

*Safety Meeting- Water Hammer