

MOUNT PENN BOROUGH MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING

JANUARY 12, 2022

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, January 12, 2022 at 7:00 p.m. in the meeting room of the John A. Becker Municipal Building, 200 North 25th Street, Reading, PA 19606.

The meeting was called to order by Vice Chairman Joseph Boyle. The following Board members were present:

Joseph Boyle, Vice Chairman
Alfred Worrall, Treasurer
Kelly Dudash, Assistant Treasurer/Assistant Secretary
Thomas Staron, Secretary

Also present were the following:

Matthew Hauck, Water System Foreman
Christeena Hauck, Support Specialist
Steve Riley, Entech Engineering
Mark Merolla, Solicitor
Michael Frankhouser
Ted Melot
Aristides Otero, AVAA

Mark Merolla opened the floor to accept nominations for officers of the Board of Directors:

Al Worrall nominated Tom Staron as Chairman of the Board, seconded by Joe Boyle.
Kelly Dudash nominated Joe Boyle as Vice Chairman of the Board, seconded by Tom Staron.
Joe Boyle nominated Al Worrall as Treasurer of the Board, seconded by Kelly Dudash.
Joe Boyle nominated Kelly Dudash as Assistant Treasurer/Assistant Secretary, seconded by Tom Staron.

All were in favor, the motions carried.

Mark Merolla turned the floor over to Chairman Tom Staron.

Al Worrall made the motion to appoint the following professional services:

Mark Merolla of Brumbach, Mancuso & Fegley-Solicitor
Rodger Krause-Auditor
Entech Engineering-Engineer

Seconded by Kelly Dudash. All were in favor, the motion carried.

AUDIENCE PARTICIPATION-

Michael Frankhouser, 1962 Woodvale Ave, addressed the board regarding fluoride added to the water. He requested the board to consider the elimination of fluoride for future, explaining the potential cost savings and the alleged health risks for adults over the age of 18 with long term use.

Ted Melot, 2538 Perkiomen Ave, expressed concern regarding the amount of his fourth quarter water/sewer bill that was double the previous quarter. A leak was detected during the quarterly reading. He requested a call for any future problems that were detected. Matt Hauck will meet Mr. Melot at the property to see if he can find any problems.

Aristides Otero, President AVAA, introduced himself as the new contact and explained his accomplishments and hopes for the program's future. Also expressed his desire to work together.

Chairman Staron called for an Executive Session at 7:30 p.m. to discuss personnel and real estate. Regular Session resumed at 7:56 p.m. Al Worrall made the motion to appoint Christeena Hauck Office Manager with \$1.00 per hour increase, seconded by Kelly Dudash. The motion carried unanimously.

Al Worrall motioned, seconded by Kelly Dudash to approve the minutes of the December 8, 2021, meeting, as presented. The motion carried unanimously.

TREASURER- Alfred Worrall

The bills for month December were reviewed. Following discussion, Kelly Dudash motioned, seconded by Al Worrall to approve the December treasurer's report. The motion carried unanimously.

ENGINEER- Steven Riley

Steve Riley reported the Well 12 casing screen is partially clogged and needs to be corrected by mechanical cleaning using heavy duty brushes and high velocity water jetting. Two proposals were received and reviewed.

A.C. Schultes can do both types of cleaning. Based on a 3-5 day estimate the works should cost about \$7,500- \$12,000. After discussion, Al Worrall motioned, seconded by Kelly Dudash to hire A.C. Schultes to perform the work at Well 12. All were in favor.

Proposals were received from Keystone for future SCADA upgrades based on the list generated by Matt Hauck and Steve Riley. The all in cost inclusive of all items on the list would be \$192,710.00. Monitoring well levels was listed as first priority. The needed upgrades were reviewed to accomplish the first priority list that would cost approximately \$104,000.00. M. Hauck noted this could be further broken down into 2 phases if needed. After discussion, it was decided to wait for the Center Street determination from DCED regarding grant fund redirection prior make a decision for this project.

A discussion was held regarding the pre-purchase of 1150 linear ft. of 8" pipe due to the lengthy lead time. Enough material would be purchased to cover the three planned water main projects for 2022. Three quotes were obtained. After discussion, Al Worrall made the motion to pre-purchase 1150 linear ft. of pipe from Ferguson Enterprises at a total cost of \$35,362.50, seconded by Kelly Dudash. The motion carried.

Hilbert Ct design is nearly completed. A utility coordination meeting will be held next week for the Oley Turnpike Road project. Easements will be pursued after that meeting.

Keystone is moving along with the design of the generators for Wells 12/13 & 3/6 and the project should be ready for installation bidding by February. Steve Riley suggested a pre-purchase of the generators to reduce the lead times. Grant money was received will cover only a small portion. Pricing will be obtained. When the bid documents are prepared it will be specified as the owner has the right to award one or both generators installations. Al Worrall made the motion to put the generator installation project out for bid, seconded by Kelly Dudash. All were in favor.

The Emergency Response Plan is complete and will need to be recertified every five years.

Entech will be assisting in the completion of the Berks ARP Funds grant application.

WATER SYSTEM -Matt Hauck

Matt Hauck reviewed a few item from the Maintenance report including:
Replacement of a 6' valve on Seidel St in St Lawrence.
Hydrant in 3600 block of St Lawrence Ave was hit and remains out of service.
Difficult main break on Carsonia Ave.

A discussion was held regarding the current tapping fees and the last time these fees were calculated. Generating the costs without the past calculation will significantly increase the cost to the authority. Steve Riley will work on a cost to start this process from scratch. The office will look in the archives for the old fee documents.

A quote was submitted from Landis for meter replacements.

COMPLETE MAINTENANCE REPORT ATTACHED

SAFETY MEETING

SCBA tanks for chlorine leak

SOLICITOR- Mark Merolla

No Report.

BUSINESS OFFICE

Christeena Hauck reported 40 Collection Notices were mailed to the customers who made a payment arrangement at the last shut-off day and the quarterly bills were mailed on January 6, 2022.

SOURCE WATER PROTECTION

No Report.

BOROUGH OF MT. PENN

No Report.

ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)

No Report.

UNFINISHED BUSINESS

No Report.

NEW BUSINESS

Kelly Dudash questioned joining PA Warn System of mutual aid.

Kelly Dudash reported she has the contract for the construction of the bridge at Carsonia Park if anyone would like to review the documents.

Motion was made by Al Worrall, seconded by Kelly Dudash, to adjourn the meeting at 9:09 p.m. The next meeting will be held on Wednesday, February 9, 2021 at 7:00 p.m.

Respectfully submitted,

Christeena Hauck
Christeena Hauck
Business Office Manager