

MOUNT PENN BOROUGH MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING

FEBRUARY 12, 2020

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, February 12, 2020, in the meeting room of the John A. Becker Municipal Building, 200 North 25th Street, Reading, PA 19606 at 7:00 p.m.

The meeting was called to order by Chairman Thomas Smith. The following Board members were present:

Thomas Smith, Chairman
Joseph Boyle, Vice Chairman
Kelly Dudash, Secretary-Asst. Treasurer
Alfred Worrall, Treasurer
Thomas Staron

Also present were the following:

Christeena Hauck, Support Specialist
Stephen Davis, Senior Support Specialist
Matt Hauck, Water System Foreman
Brad Smith, Arro Consulting
Mark Merolla, Solicitor
Ed Overberger, Jimmy Dennis, Arro Consulting

Motioned by Tom Smith, seconded by Joe Boyle to approve the minutes of the January 8, 2020, as presented. The motion carried unanimously.

TREASURER- Alfred Worrall

The bills for the month of January 2020 were reviewed.

Motioned by Al Worrall, seconded by Joe Boyle to approve the January 2020 Treasurer's Report. The motion carried unanimously.

Al met with Fulton bank to discuss possible loans for the Perkiomen ave project.
Al Also will meet with VIST Bank for loans.

ENGINEER- Brad Smith

Butter Lane project by Exeter Township is not going to happen.

Pennvest – resolution needs to be signed for application.

Tom Smith made a motion to approve resolution. Kelly Dudash 2nd and all Approved.

Tom Staron signed the resolution #2-20 for authorization of approval to submit loan application to Pennvest.

Spook Lane survey results are completed. Map was brought in to show the results. Some differences were determined and pins missing but won't be a problem with the tank project.

Pa. American interchange is at a stand still with no new information.

Contract for Los Robles project.

Engineering fees \$23,250.00 including bidding, surveying and engineering .

Tom made a motion , Kelly Dudash 2nd and all approved to allow Arro to move forward.

WATER SYSTEM -Matt Hauck

COMPLETE MAINTENANCE REPORT ATTACHED

SAFETY MEETING

None.

SOLICITOR- Mark Merolla

Talk about the reorganization at the end of meeting.

BUSINESS OFFICE

650 Past due bills were sent to customers.

Had a demo with Code Red Software sales representative.

A motion was made to go forward with Code Red at the middle level package at a cost of \$2400.00 per year. Tom Smith made a motion to accept the contract . Joe Boyle 2nd and all in favor.

Xpress Bill Pay notified us that Mt. Penn BMA was approved to a lower rate for our Visa credit card transactions. It will take about three months for us to determine the savings.

The meter charge of \$5.00 was questioned by some customers but were ok with it after explaining the reason for the charge.

We will be getting more frequent meter readings due to the newer meter software and the monthly readings for Pa. American water only accounts. This will help with determining customers possible leaks.

SOURCE WATER PROTECTION

Joe Boyle received a letter from the DEP regarding the joint permit MT.Penn BMA and Liberty on moving forward with the possible grant for the lake project.

March 23 – presentation being held at the Mt. Penn Primary Center on Ecology and Stormwater.

March 28 – lake clean up with help from the Antietam High students.

BOROUGH OF MT. PENN

No Report.

ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)

No Report.

UNFINISHED BUSINESS

No Report.

NEW BUSINESS

No Report.

Executive Session held:

Executive session for personnel

9:20 Tom Smith brought the Board back into public session.

Tom moved and Kelly second – to accept Randy Ruffner’s resignation with his last day of work on April 3, 2020.

Approved

9:22

Tom moved to adjourn, Kelly second. Approved

The next meeting will be held on Wednesday, March 11, 2020 at 7:00 p.m.

Respectfully submitted,

Stephen Davis

Senior Support Specialist

February 2020 Maintenance Report

Installed 101 meters in the month of February

Replaced 6 inch valve on George @ Filbert

Adjusted curb box to 400n 25th St

2442 Cumberland- customer fixed service leak

404 Brighton- Customer fixed service leak

18 Melrose- Found leak on customer's side. Turned off until repaired

Continue to install meters to complete our dead meter list

Read our meters for PA America Sewer billing

Fixed and replaced light bulbs in office

Replace back office ceiling tiles

Went to Exeter Township to request information about expanding our shop

Work on PennDot reimbursement sheet for Perk Ave

Work on 10 year plan for ARRO

Leak Detect

Helped Lower Alsace Township remove concrete from old Tot-Lot

Had another power outage at Well 12/13 (still needs generator)

Found out Pa AMERICAN sewer changed out some of our meters during their meter installs. Worked to get this corrected

Handed out shut off notices

Take 2017 F350 for Reading Body utility bed recall

*Safety meeting- Leak Detection class hosted by Exeter Supply