

**MOUNT PENN BOROUGH MUNICIPAL AUTHORITY**

**MINUTES**

**REGULAR MEETING**

**February 10, 2021**

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, February 10, 2021 at 7:00 p.m. in the meeting room of the John A. Becker Municipal Building, 200 North 25<sup>th</sup> Street, Reading, PA 19606, also via Zoom Video Conferencing due to COVID19 social distancing mandates.

The meeting was called to order by Chairman Thomas Smith. The following Board members were present:

Thomas Smith, Chair  
Joseph Boyle, Vice Chairman  
Alfred Worrall, Treasurer  
Kelly Dudash, Asst. Treasurer, Asst. Secretary  
Thomas Staron, Secretary

Also present were the following:

Christeena Hauck, Support Specialist  
Stephen Davis, Support Specialist  
Matt Hauck, Water System Foreman  
Steve Riley, Entech Engineering  
Mark Merolla, Solicitor

Al Worrall motioned, seconded by Thomas Staron to approve the minutes of the January 13, 2021 meeting, as presented. The motion carried unanimously.

**TREASURER**- Alfred Worrall

The bills for month of January were reviewed. After discussion, Tom Smith motioned, seconded by Kelly Dudash to approve the January treasurer's report. The motion carried unanimously.

Kelly Dudash questioned the return checks amount. Steve Davis explained the amount on the bank statement shows only the return amount and the report entry reflects any charges added.

**ENGINEER**- Steven Riley

Steve Riley reported that grants were not happening right now and if any special demands for funding should be brought up. Al referred to the Spook Lane tank project. Steve said that the Small Grant might be the best option for that project.

Harvey Ave/Earl Gables Project discussion –

Bidding for this project should go out by the week of 2-15-2021

Entech will make arrangements with Reading Eagle to advertise the bids.  
The project needs to be completed by Memorial day.  
A motion was made by Thomas Smith to allow Entech to follow up on the bid process for the Harvey Ave/Earl Gables project. Kelly Dudash seconded and all in favor.  
Exeter Township offered to defer costs of the restoration part of the Exeter piece of Harvey. Their total cost \$52,000 , MBA cost 10,800 , Bid \$30,000 ?  
LA portion not included in this price. Steve will follow up on this.  
PVC will be used for the Harvey Ave project and increased to 8” from 6” inch.  
Butter Lane Culvert Project – invoice not received yet and road paved but not open.  
General Items – data missing from ARRO for Oley Tpk and Perkiomen Ave.  
Still need final data from ARRO for past projects.  
Work Orders needing approval.

1. General Engineering Services – approved at January meeting
2. Harvey Ave/Earl Gables – design – Approved and Signed
3. Spook Lane Tank – design – Approved and Signed

#### Spook Lane Tank – Project

Size and number of tanks were discussed and will be determined at a later date after analyzing everything.

Inspection of all tanks also needs to be addressed.

Pa American input on water output needs to be determined.

Motion for Entech to move ahead on the Spook Lane Tank project.

Motion made by Thomas Smith, 2<sup>nd</sup> Kelly Dudash and all approved.

#### **WATER SYSTEM** -Matt Hauck

Matt Hauck reviewed the highlights of his monthly maintenance report and reported the following:

Multiple main breaks.

Well 14 – Kohl Brothers will be doing the repairs in the next two weeks

Scada system needs repairing – replacing Communications with Cell base texts

COMPLETE MAINTENANCE REPORT ATTACHED

#### **SAFETY MEETING**

Distribution and Leak Detection

#### **SOLICITOR-** Mark Merolla

Pa American – notice to terminate mid-march and July renewal.

Meeting with Steve and Christeena to finalize rules and fees manual.

#### **BUSINESS OFFICE**

Past Due bills mailed 680 total. 80 Covid Collections included.

High past due accounts were discussed. How to make sure we receive our money in a timely fashion. After shutting off the property we have to wait for the property to be sold until we receive our payment before the water is turned back on. Other options including applying a lien on the property.

DEP fee based on number of population. Residential customers based on calculation is well under 10,000. Steve from Entech will contact DEP to try and lower the amount. Talked to Tompkins manager about trying to get higher interest for our savings account. He recommended our treasurer and his investment person meet to discuss what can be done. Lanterns on the Lake was requested by a resident for a memorial. The lake is currently frozen and they were told to come to the meeting for discussion. No response from the resident was received.

**SOURCE WATER PROTECTION**

No report.

**BOROUGH OF MT. PENN**

No Report.

**ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)**

No Report.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None

Motion was made by Tom Smith, seconded by Joe Boyle, to adjourn the meeting at 9:00 p.m. The next meeting will be held on Wednesday, March 10, 2021 at 7:00 p.m.

Respectfully submitted,

Stephen Davis  
Support Specialist