

MOUNT PENN BOROUGH MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING

FEBRUARY 8, 2023

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, February 8, 2023 at 7:00 p.m. in the meeting room of the John A. Becker Municipal Building, 200 North 25th Street, Reading, PA 19606.

The meeting was called to order by Vice Chairman Joseph Boyle. The following Board members were present:

Alfred Worrall, Treasurer
Kelly Dudash, Assistant Treasurer
Josh Nowotarski, Secretary arrived later

Also present were the following:

Christeena Hauck, Office Manager
Steve Riley, Entech Engineering
Mark Merolla, Solicitor

AUDIENCE PARTICIPATION- None.

Kelly Dudash motioned, seconded by Al Worrall to approve the minutes of the January 11, 2023 meeting, as presented. The motion carried unanimously.

TREASURER- Alfred Worrall

The bills for the month of January were reviewed. Following discussion, Al Worrall motioned, seconded by Kelly Dudash to approve the January Treasurer's Report. The motion carried unanimously.

ENGINEER- Steven Riley

The automatic generator transfer switches are scheduled to be shipped by the end of February. The generators will not be shipped until August. DCED grant funding is due June of 2023, this will need an extension. S. Riley will request this from DCED.

Well 14 was slated for rehab this year but it is recommended to wait without the backup generator installed at Wells 12/13.

For the next Authority meeting, the rehabilitation of Well 13 this year and schedule Well 14 next year when the Wells 12/13 generator is installed should be discussed. Budget numbers for Well 13 rehabilitation for Kohl Brothers for full replacement around \$60,000.00. AC Shultes estimated cost for this work is \$10,000; the actual cost for Well 12 screen cleaning was \$5,840.00

Spook Lane Tank design is moving forward with the million gallon tank. Storm Water Management permits are the next step.

Spook Lane Tank Creek Repair Project permit was submitted to DEP. Conference call is being held on February 16th to discuss pipe installation. Follow up at next meeting.

The PennDOT Antietam Rd project is near complete.

Joe Boyle reported the units billed are being verified with the communities to be sure the correct information is recorded.

WATER SYSTEM –Matthew Hauck

Matt Hauck submitted the January monthly maintenance report.

Quotes will be obtained for the curbing on Parkview Ave.

Two new services installed at 2811 and 2807 Perkiomen Ave (Sensibly Armed). What was originally thought to be a leak at the intersection of Perkiomen Ave. and St Lawrence Ave. turned out to be a leak in the service under the floor of the gun range. Both properties share a line which was not documented on our maps. The decision was made install separate services with separate shut off valves.

A copy of the Water Operator job description was given to Berks Career and Technology Center for a possible applicant.

Joe Boyle asked about the new structure being built on Friedensburg Rd. Christeena Hauck will ask Lower Alsace Township.

COMPLETE MAINTENANCE REPORT ATTACHED

SOLICITOR- Mark Merolla

Mark Merolla reported a Right to Know Request was received requesting the names and addresses of the December 2022 shut of list. The Open Records Office was contacted for an advisory opinion. It was determined the request will be partially granted. Names and addresses will be redacted or removed from the list before the submittal to the requestor. All affected customers were made aware of the request.

The Pennsylvania American contract is being reviewed, Mark Merolla is waiting for an answer from his contact there.

Mark Merolla received notice that the trail and bridge at Carsonia Park are going out for bid in March.

BUSINESS OFFICE-

Christeena Hauck reported there was some confusion with the new rates of Mount Penn Borough Municipal Authority's billing and the new rates for Antietam Valley Municipal Authority's (AVMA) billing that was effective on this current bill. AVMA's increase was for the previous quarter. The first thousand gallons of sewer was mistakenly billed at the additional usage rate of \$11.48 per unit. The error was not discovered until the bills were already mailed. AVMA's board of directors requested a statement on the next bill and a credit be issued to the customers who had the additional charge. For future the rate changes will be a written request from AVMA and a rate change will be explained to the customers prior to this taking effect.

Al Worrall, Joe Boyle and Christeena will be meeting with Dallas Data to discuss the future operations of the office. More will be reported at the next meeting.

Christeena Hauck presented the cost for the shred truck. Explaining there are years of records that have been collected that need to be shredded. The Borough office will be asked if they would like to participate.

SOURCE WATER PROTECTION-

Mr. Boyle reported he will be applying for both The National Fish and Wildlife Foundation and the Growing Greener Grant and will attend the local municipal meetings to request letters of support.

Mr. Boyle reported there is a clean-up scheduled for Carsonia Park on Friday, March 17th. Antietam faculty and community members will volunteer time to help get the park ready for the spring. Lower Alsace Township will participate also. Pizza lunch will be provided by the Authority.

BOROUGH OF MT. PENN-

Christeena Hauck reported Mount Penn Borough Councilman Roger Stief gathering information for a newsletter to be distributed to the residents. He would like the Authority to contribute an article. March 22nd is the deadline.

ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)-

No Report.

UNFINISHED BUSINESS-

Joe Boyle will attend the March AVRCC meeting to discuss their future plans.

NEW BUSINESS-

Joe Boyle called for an Executive Session at 8:19 PM to discuss personnel. Regular Session resumed at 8:28 PM. Joe Boyle made the motion to accept the retirement of Stephen Davis effective June 2, 2023, seconded by Josh Nowotarski. All were in favor.

Motion was made by Joe Boyle, seconded by Josh Nowotarski, to adjourn the meeting at 9:04 p.m. The next meeting will be held on Wednesday, March 8, 2023 at 7:00 p.m.

Respectfully submitted,

Christeena Hauck
Christeena Hauck
Business Office Manager

Maintenance report January 2023

Spent multiple days at 2807 Perkiomen Ave (Sensibly Armed). Originally we used correlator to find a leak. Had M&A excavate due to location- in intersection of Perkiomen and St Lawrence Ave. Ended up not being a leak here, it was a service line tap for 3/4" line which feeds 2807 and 2811 Perkiomen. This tap was not documented by ARRO Consulting's onsite inspector during the Perkiomen Ave project. After multiple days of investigating and a day with the vac truck, we determined there is a leak under the floor of the gun range. We also determined this is where 2811's service was tapped, and our maps are incorrect. Our maps showed both buildings having separate services with separate shut off valves- which is not true. If 2807's water should be shut off it will also shut off 2811. Solution here is two new services, one for each building. We are moving forward with this work. Mark Merolla and Entech were informed about this situation

6" main break S23rd street @ Grandview

Located a leak at St Lawrence Garden Apartments. Summit Valley repaired. This is customer's responsibility. We issued boil water advisory, took samples and they passed

4137 St Lawrence has been complaining about low pressure. After troubleshooting we determined it should have a new service. Summit Valley did this work

Began completing some corrections advised by EPA's inspection report

Spent a lot of time leak detecting entire system. Also correlated multiple locations

Found burst pipe inside 2100 Howard during leak detection. This building is vacant. Curb-stop is now off

Found customer service leak at 121 Center St

Investigate excess water running on 2600 block of Perkiomen Ave. This was runoff from the mountain

Check sample for Lead/Copper at Weikel Sportswear. Sample passed.

Spent time with Pierson crew. Loading/flushing new sections of water main. Also leak detecting in this area we found one of their connections to our cast pipe failed. We dug they fixed.

Attended a Pre-construction meeting with Entech and Barrasso for creek headwall on Spook Ln

Coordinate service line repairs for 514/516 N25th for customer service leaks

218 Laurel Ave had tree work done by Webber Tree Service. Their equipment crushed our curb box. M&A used vac truck to excavate so we could repair. Owner of Webber Tree is aware they will be paying for M&A's labor

PATTS/LEPC reporting is complete

Suspicious activity on Spook Lane property. Looks as if someone was trying to break into the house. Our automatic gate was also broke again. I filed a police report and posted more no trespassing signs

Changed chlorine analyzer membranes at both pump stations

Fix leak inside Sylvan Dell Pump Station. Leak was on water supply line for chlorine analyzer

Keystone was onsite to troubleshoot SCADA. We were not receiving alarm calls

Picked up new rear leaf springs for 2017 F350. Carsonia Car-care will be installing these

Read meters - half way through billing period

Onsite a few times on Endlich with CMS crew for creek rehabilitation project

H&M hit Service to 3118 Oley Tpk while installing gas line. Line needed to be shut off. No damages occurred on our side

*SAFETY MEETING- attended two classes, one about Service Line Inventory requirements, second- Corrosion Control and Flushing.

- Service line inventory is due October 16, 2024. We must document and submit all service line material by this date, this includes authority owned and privately owned lines.

PA American Water CO took 4,083,584 gallons of water for the month of January: