

**MOUNT PENN BOROUGH MUNICIPAL AUTHORITY**

**MINUTES**

**REGULAR MEETING**

**March 10, 2021**

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, March 10, 2021 at 7:00 p.m. in the meeting room of the John A. Becker Municipal Building, 200 North 25<sup>th</sup> Street, Reading, PA 19606

Zoom had technical difficulties and was not available.

The meeting was called to order by Chairman Thomas Smith. The following Board members were present:

Thomas Smith, Chair  
Alfred Worrall, Treasurer  
Kelly Dudash, Asst. Treasurer, Asst. Secretary  
Thomas Staron, Secretary

Also present were the following:

Stephen Davis, Support Specialist  
Matt Hauck, Water System Foreman  
Steve Riley, Entech Engineering  
Mark Merolla, Solicitor

Thomas Smith made a motion, seconded by Thomas Staron to approve the minutes of the February 10, 2021 meeting, as presented. The motion carried unanimously.

**TREASURER**- Alfred Worrall

The bills for month of February were reviewed. After discussion, Tom Smith motioned, seconded by Kelly Dudash to approve the February treasurer's report. The motion carried unanimously.

New Rates will be in effect next billing cycle.

**ENGINEER**- Steven Riley

Report overview included and distributed to everyone.

The population served after research is around 12,000 based on calculations from the billing systems. It's including the apartments and multi-unit houses. Steve Riley handed out a spreadsheet showing the breakdown of the population.

The Harvey Ave and Earl Gables project are going out to bid. The pre-bid meeting will be on 3/17/2021 and the bids will be due on 3/26/2021.

Exeter Cost Sharing \$10,843 for the Harvey Ave project on the Exeter Twp end. This is what BMA will pay for that part of the project.

Al made a motion to accept the Exeter Reimbursement, Kelly Dudash 2<sup>nd</sup>, All approved.

A discussion was held about Earl Gables and the ownership of the road.

**WATER SYSTEM** -Matt Hauck

Matt Hauck reviewed the highlights of his monthly maintenance report and reported the following:

**COMPLETE MAINTENANCE REPORT ATTACHED**

3210 St Lawrence Ave – sink hole in the back yard – not BMA issue

Helped Mt. Penn Borough with snow removal (2 persons – 12 hours)

Zero turn mower needs repairing or replacing.

Price will be around \$11,000 from costar.

Curb stop fee for anyone that turns on a curb stop. Will be discussed later.

St. Lawrence playground at Lausch is being removed. A water line goes through the property and will have to be removed whenever that stage is reached.

**SAFETY MEETING**

Webinar on Fluoride.

**SOLICITOR-** Mark Merolla

Cell tower lease options and an option to purchase instead.

Look at the proposal to determine the options.

Working on the Standard Operating Instructions Manual

- Contracts, Fees, Rules , Job Descriptions
- Rates, Tapping Fees
- Other Agreements
- Needs to be finalized and documented

**BUSINESS OFFICE**

Posting of Shutoff Notices- under 300 customers

Shutoff Date 3-18-2021

Allowing arrangements for new shutoff customers if needed.

**SOURCE WATER PROTECTION**

No report.

**BOROUGH OF MT. PENN**

No Report.

**ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)**

No Report.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Fee for curb stop being turned on other than BMA personnel.

\$500.00 plus cost of any needed repairs for damages.

Fee for Meter Tampering \$500 plus \$275.00 (new meter charge)

Tom Smith made the motion 2<sup>nd</sup> Al Worrall , All in favor to accept fees for both fees.

Motion was made by Tom Smith, seconded by, to adjourn the meeting at 8:30 p.m. The next meeting will be held on Wednesday, April 14, 2021 at 7:00 p.m.

Respectfully submitted,

Stephen Davis  
Support Specialist