

**MOUNT PENN BOROUGH MUNICIPAL AUTHORITY**

**MINUTES**

**REGULAR MEETING**

**APRIL 8, 2020**

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, April 8, 2020, via Zoom due to the Coronavirus regulations at 7:00 p.m.

The meeting was called to order by Chairman Thomas Smith. The following Board members were present:

Thomas Smith, Chairman  
Joseph Boyle, Vice Chairman  
Kelly Dudash, Asst. Treasurer  
Thomas Staron, Secretary  
Alfred Worrell, Treasurer

Also present were the following:

Christeena Hauck, Support Specialist  
Stephen Davis, Senior Support Specialist  
Matt Hauck, Water System Foreman  
Bradley Smith, Arro Consulting  
Mark Merolla, Solicitor  
Ann Sellers, RCAV

Motioned by Thomas Smith, seconded by Joe Boyle to approve the minutes of the March 11, 2020, as presented. The motion carried unanimously.

**TREASURER**- Alfred Worrall

The bills for the month of March were reviewed

Motioned by Tom Smith, seconded by Thomas Staron to accept the March 2020 Treasurer's Report. The motion carried unanimously.

**ENGINEER**- Brad Smith

Butter Lane project with Exeter and a new water line is in the planning stage.  
Pennvest Meeting being held on April 22 – loan acceptance will be released.  
Rate Study sent via Email on April 8 – no discussion due to short notice  
Rate Study paid as of 4-8-2020 \$14,232 maximum amount \$21,700.  
Pa. American interchange project being discussed about pricing.  
Any final decisions are being tabled until the next board meeting.

**WATER SYSTEM** -Matt Hauck

**COMPLETE MAINTENANCE REPORT ATTACHED**

Tamper alert detected again at 2133 Fairview Ave. Will be posting a tamper letter on door and the \$500.00 fine associated with the tamper.  
Having ARRO complete a contractor's emergency contract was approved.  
A 4 hour response time was agreed upon for the initial arrival time.  
Updating the rough version of his operating manual.  
The 75 Maci Way leak was using around 500,000 gallons a week until it was fixed.

**SAFETY MEETING**

Covid Awareness for the operators.

**SOLICITOR**- Mark Merolla

Email sent to everyone with the rough draft of the rules and regulations book.  
Sending out a list of agreements to be reviewed and any other known ones can be added.

**BUSINESS OFFICE**

Bills sent out April 6, 2020. Due date is May 8, 2020 . We will wait and see if we will be adding penalties or extending the due date until the May meeting due to the Coronavirus.  
We now have 2 thermometers, one for the office and one for the shop. If we receive the other two that were ordered they will be available to be purchased.

**SOURCE WATER PROTECTION**

Ann Sellers is reporting that the RCAV meeting was canceled.  
No updates are available mostly because she is not getting any current information from the RCAV personnel. We need to remind Jay Worrall that we need to be copied on all information.

**BOROUGH OF MT. PENN**

No Report.

**ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)**

No Report.

**UNFINISHED BUSINESS**

No Report.

**NEW BUSINESS**

No Report.

Executive session was held at 8:30 p.m. to discuss personnel.

Regular Session resumed at 8:45 p.m. No action was taken.

Motion was made by Thomas Smith, seconded by Joe Boyle, to adjourn the meeting at 8:45 p.m.  
The next meeting will be held on Wednesday, April 8, 2020 at 6:30 p.m.

Respectfully submitted,

Stephen Davis  
Senior Support Specialist

## April 2020 maintenance report

On site a few times at 75 Maci way due to leak on customers side. Helped troubleshoot some issues. Leak was fixed by George Young Excavating. Leak was roughly 300,000 gallons per week

Been in contact with Keystone Engineering about Grandview Booster 1 issue. Still waiting for a quote to repair

Read water meters

Continue to sanitize shop due to "covid-19"

Herby continued to cut down dead trees on our 12/13 property

Began flushing fire hydrants

2011 F350 to Orth's for oil change

Delivered meter tamper letter to 2133 Fairview. We did not follow through with a fine. Spoke to homeowner to inform them about meter tampering and future repercussions

Met with ARRO about upcoming main replacements

Met with ARRO and Exeter Township about paving requirements for upcoming main replacement at Filbert/Butter/Emerald

Had a complaint about our meter being faulty at 1931 Fairview. Customer claims the meter was advancing by itself without water going through it. We kept the meter at the shop to monitor the usage, meter has not advanced yet

Investigate sink hole at 504 n 26th st

SOC sampling was completed at Sylvan Dell and Carsonia Pump Stations

Tried adding programs to our shop SCADA computer to help with some organization at our shop. Cannot use these programs, seems to be maxed out on memory, will have to come up with a solution (Word, Excel, etc)

Fix oil leak on pressure washer

Submitted certificate of construction to DEP for Perkiomen Ave main replacement

Fixed a leak for the chlorine system at Carsonia Pump station

Investigated a possible leak at 18 Levan, we believe it was a sewer issue

Clean up properties from winter and began mowing

\*\*Safety- Covid-19 Awareness