

MOUNT PENN BOROUGH MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING

MAY 11, 2022

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, May 11, 2022 at 7:00 p.m. in the meeting room of the John A. Becker Municipal Building, 200 North 25th Street, Reading, PA 19606.

The meeting was called to order by Chairman Thomas Staron. The following Board members were present:

Thomas Staron, Chairman
Joseph Boyle, Vice Chairman
Kelly Dudash, Assistant Treasurer/Assistant Secretary

Also present were the following:

Matthew Hauck, Water System Foreman
Christeena Hauck, Office Manager
Steve Riley, Entech Engineering
Mark Merolla, Solicitor

AUDIENCE PARTICIPATION- None

Joe Boyle motioned, seconded by Kelly Dudash to approve the minutes of the April 13, 2022, meeting, as presented. The motion carried unanimously.

TREASURER- Alfred Worrall

The bills for the month of April were reviewed. Kelly Dudash questioned the two AT&T checks. Christeena Hauck explained one was for March and one was for April billing. Following discussion, Joe Boyle motioned, seconded by Kelly Dudash to approve the April Treasurer's Report. The motion carried unanimously.

ENGINEER- Steven Riley

Steve Riley explained the revised engineering costs for the design work for one tank at Spook Lane. With less geo-technical work the engineer cost will be reduced by \$4,000.00. Motioned by Joe Boyle, seconded by Kelly Dudash to approve Engineering Work Order #11998 for Spook Lane Tank Replacement. The motion carried unanimously. Discussion continued regarding the placement, setback and color of the new tank.

Submittals are being received from the contractor from for Hilbert Court. A permit from PennDOT was required for this project.

Motioned by Joe Boyle, seconded by Kelly Dudash for Engineering Work Order # 12037-Hilbert Court-Services During Construction. The motion carried unanimously.

A pre-construction meeting is scheduled for May 16th at 10:00AM on site for Glenn Terrace.

DCED LSA grant was submitted.

A second LSA grant opportunity is available. The criteria is the same as the first grant. More discussion will follow. The submission window is July 1 through September 30 2022.

The Spook Lane tank repair is scheduled for some time close to Memorial Day.

The PennDOT Antietam Rd project should go out to bid late June with work beginning later this year.

WATER SYSTEM -Matt Hauck

Matt Hauck reported 2704 Philmay Terrace has a service leak. Plumber will need to repair.

Took apart the fire hydrant at 300 Melrose for repairs. The parts are backordered.

Joe Boyle will visit the site of the shop and behind Well 14 for possible fence.

Drive-Thru Renovations-Dug up old bush and replaced with new plants and painted poles.

The new dump truck chassis in now at EM Kutz.

COMPLETE MAINTENANCE REPORT ATTACHED

SAFETY MEETING

Class on ladder and back safety

SOLICITOR- Mark Merolla

Mark Merolla reported there have been inquiries regarding the cell tower lease. The current lease expires in 2024. He will continue to accept offers from interested parties.

The additions to the personnel policy were distributed to the board to review for future action.

BUSINESS OFFICE

Christeena Hauck reported 600 past due notices will go out tomorrow.

The drive up window renovations are complete. The guys did a great job!

SOURCE WATER PROTECTION

Joe Boyle provided an update on the conditions at Carsonia Park. Discussion continued regarding a Memorandum of Understanding.

BOROUGH OF MT. PENN

No Report.

ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)

No Report.

UNFINISHED BUSINESS

Joe Boyle made the motion to accept the resignation of Board Member Josh Nowatarski, seconded by Kelly Dudash. All were in favor.

NEW BUSINESS

Tom Staron asked for an Executive Session at 8:07 P.M. to discuss real estate. Regular Session resumed at 8:08 P.M. No action was taken.

Motion was made by Joe Boyle, seconded by Kelly Dudash, to adjourn the meeting at 8:10 p.m. The next meeting will be held on Wednesday, June 8, 2022 at 7:00 p.m.

Respectfully submitted,

Christeena Hauck
Christeena Hauck
Business Office Manager