

MOUNT PENN BOROUGH MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING

JUNE 12, 2019

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, June 10, 2019, in the meeting room of the John A. Becker Municipal Building, 200 North 25th Street, Reading, PA 19606 at 7:00 p.m.

The meeting was called to order by Chairman Thomas Smith. The following Board members were present:

Thomas Smith, Chairman
Joseph Boyle, Vice Chairman
Kelly Dudash, Secretary
Alfred Worrall, Treasurer

Kelly Dudash, Asst. Treasurer -Absent
Tuan Duong-Absent

Also present were the following:

Christeena Hauck, Support Specialist
Matt Hauck, Water System Foreman
Brad Smith, Arro Consulting
Mark Merolla, Solicitor

Motioned by Joe Boyle, seconded by Al Worrall to approve the minutes of the May 8, 2019, as presented. The motion carried unanimously.

TREASURER- Alfred Worrall

The bills for the month of May 2019 were reviewed.

Motioned by Al Worrall, seconded by Joe Boyle to approve the Jan 2019 Treasurer's Report. The motion carried unanimously.

ENGINEER- Bradley Smith

Wexcon will be replacing the threads on the fire hydrants along Perkiomen Ave.

After discussion, Mr. Smith made the motion to accept the November 5, 2018 proposal from Arro Consulting for the rate study at a cost of \$21,700.00, seconded by Mr. Worrall. The motion carried unanimously.

The Neversink interconnect is scheduled for next year.

Mr. Smith called for an Executive Session at 7:25 p.m. to discuss possible litigation. Regular Session resumed at 7:30 p.m. No action was taken.

A discussion was held regarding the Brighton Ave and Navella Ave project which is scheduled to begin the week of July 8th. Arro will monitor the work progress during construction. An addendum will be added to the contract requiring an independent third party for all water testing. (With the contractor paying the costs of the testing; and requiring the contractor to provide proof of insurance and bonding if/when requested by the Authority). Motioned by Mr. Worrall, seconded by Mr. Boyle for Mr. Smith to execute the addendum.

Security, hiring of Subcontractors for soil testing and surveying was discussed for the Spook Lane tank project study.

The Consumer Confidence Report is due by the end of the month.

Plans for the Summit Ave land development were submitted by Berks County Redevelopment Authority and reviewed by Arro. A review letter was submitted to the board and will be forwarded to the developer's engineer, Mount Penn Borough, Planning Commission and the Borough Engineering firm. Arro is requiring the developer to conduct study to determine there will be sufficient water pressure and flow to the Summit property.

WATER SYSTEM -Matt Hauck

A discussion was held regarding the Ridge Tank property. The new property owner will need to purchase developer specifications. Matt Hauck will notify the property owner.

The advertisement for the Water Operator position will be in the Reading Eagle the week of July 5th. Ms. Hauck will look into an ad being placed in the Municipal Authority Magazine also.

MAINTENANCE REPORT ATTACHED

SAFETY MEETING

DEP- Disinfection Requirement Rule Class (DRR)

SOLICITOR- Mark Merolla

Resolution # 06-19 Appointing CBIZ INR of Media, PA as the pension advisor and adopting the Summary of Award Notice, motioned by Tom Smith, seconded by Joe Boyle.

The interconnection agreement is still being reviewed by PA American.

The man who hit the St. Lawrence fire hydrant was sentenced and has been order to pay restitution for the damage.

Mark Merolla reminded the board each new employee must sign the Employee Fraud and Conduct Policy and a signed copy is to be placed in their personnel file.

The Right to Know policy needs to be added to the website. Stephen Davis was appointed as the Alternate Right to Know Officer.

BUSINESS OFFICE

The office staff will be attending the Water Terminations: Laws, Procedures, Strategies webinar.

Christeena Hauck reported there are an increasing number of electronic check returns due to insufficient funds or wrong account numbers. There is a charge from the bill pay system each time there is a return. The customer is notified by our bill pay via email and most likely charged by their financial institution. After discussion, the board agreed the \$50.00 returned check fee would apply to returned electronic payments also.

First quarter water bills were due May 5th, as of today, June 10th fifty (50) customers were shut off for non-payment. Twenty-five (25) remained off at the closed of business today.

SOURCE WATER PROTECTION

Joe Boyle reported Berks County Conservation District has submitted the DCED Growing Greener Grant the in the amount of \$298,770.00 for the restoration of the lake. Still waiting for the initial award distribution. Liberty Environmental is working on the design and final drawing cost estimate.

Joe Boyle and Matt Hauck will be removing the geese barrier around the lake.

The RCAV meeting for June has been canceled.

Joe Boyle reported he and Christeena Hauck will be reviewing the Enviroscape over the summer.

BOROUGH OF MT. PENN

No Report.

ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)

No Report.

UNFINISHED BUSINESS

Matt Hauck will meet with the resident who is interested in the part-time mowing position.

NEW BUSINESS

No Report.

Motion was made by Tom Smith, seconded by Joe Boyle, to adjourn the meeting at 8:48 p.m.
The next meeting will be held on Wednesday, July 10, 2019 at 7:00 p.m.

Respectfully submitted,

Christeena Hauck
Christeena Hauck
Support Specialist

May 2019 Maintenance Report

RoadCon hit the new service to the car wash on Perkiomen Ave. They repaired it

Paul Kaiser came to inspect the Cathodic Protection systems in our steel tanks

Took our yellow dump truck for inspection

Added clean stone for drainage on our spook lane property to redirect water runoff

Herb Davis cut down more dead trees along spook lane, we helped with our backhoe

Fixed a curb box to 4107 Jacksonwald Ave

Started working on a "0 Read" list for a group of potentially bad meters. Most of these are not actually bad, the homes are turning out to be vacant

Finished up flushing the water system

Contributed water to fill the Antietam Pool by hooking a fire hose to the hydrant on Byram

Did some paving restoration at main break locations

Handed out shut off notices

Had Keystone Engineering on site to troubleshoot issues at Grandview Pump Station. This was caused by a power surge from MetEd after they fixed the outages in Mt Penn

One of our fluoride pumps wore out. We purchased and installed a new one

On Friday May 24, we received a call around 6am about a fire hydrant being open. SCADA shows it was opened around 1am. This hydrant ran for approximately 5 hours. We still don't know who opened it.