

**MOUNT PENN BOROUGH MUNICIPAL AUTHORITY**

**MINUTES**

**REGULAR MEETING**

**JULY 12, 2023**

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, July 12, 2023, at 7:00 p.m. in the meeting room of the John A. Becker Municipal Building, 200 North 25<sup>th</sup> Street, Reading, PA 19606.

The meeting was called to order by Treasurer Alfred Worrall. The following Board members were present:

Alfred Worrall, Treasurer  
Kelly Dudash, Assistant Treasurer  
Josh Nowotarski, Secretary  
Thomas Staron, Chairman-arrived later

Also present were the following:

Christeena Hauck, Office Manager  
Matthew Hauck, Superintendent  
Steve Riley, Entech Engineering  
Mark Merolla, Solicitor

**AUDIENCE PARTICIPATION-**

Josh Nowotarski motioned, seconded by Al Worrall, to approve the minutes of the June 12, 2023 meeting. The motion carried unanimously.

**TREASURER-** Alfred Worrall

The bills for the month of June were reviewed. Questions were answered regarding the check for Joe Duda Actuarial. Following discussion, motioned by Josh Nowotarski, seconded by Kelly Dudash to approve the June Treasurer's Report. The motion carried unanimously.

**ENGINEER-** Steven Riley

Approval of Application for Payment #1 in the amount of \$190,051.77 to KBC Construction for Emerald Ave water main replacement motioned by Josh Nowotarski, seconded by Kelly Dudash. The motion carried unanimously.

Approval of Application for Payment #2 in the amount of \$38,206.66 to A.N. Lynch for the Generator Project and the installation of new control wire in the recently installed conduit, motioned by Josh Nowotarski, seconded by Kelly Dudash. The motion carried unanimously.

Approval of Change Order #1 in the amount of \$2,333.92 to A.N. Lynch for the generator project conduit motioned by Josh Nowotarski, seconded by Kelly Dudash. The motion carried unanimously.

Three quotes were received for the 5-year tank inspections for Ridge, Neversink and Highland tanks. After discussion, Al Worrall made the motion to accept the quote of \$9,000.00 from Mumford Bjorkman Associates, seconded by Josh Nowotarski. The motion carried unanimously.

Well 13 rehabilitation work is done. The cleaning work only took two days to complete. Pre and post cleaning videos are both completed. Kohl Brother's will be scheduled to install the new pump and motor.

The DCED H2O grant awards reportedly will be announced at their September meeting.

### **WATER SYSTEM** –Matthew Hauck

The Maintenance report was reviewed.

Matt Hauck explained the damage from the July 9<sup>th</sup> storm. The two mains that cross Antietam Creek broke during the storm. Water service for customers north of the creek was restored by a hydrant-to-hydrant connection. The entire system was put onto a boil water notice. The Department of Environment Protection was pleased with the public notification process, sampling, and decisions made by the Operators during this emergency. The PennDOT project at Carsonia Ave and Antietam Rd may be a complete loss, this is to be determined. Our repairs will need to be coordinated with the PennDOT work. Steve Riley will be talking to PennDOT to see how to proceed.

A few other crossings need to be inspected.

Damage reports were submitted to the Communities' Emergency Management Coordinators for PEMA and FEMA.

COMPLETE MAINTENANCE REPORT ATTACHED

### **SOLICITOR-** Mark Merolla

No Report.

**BUSINESS OFFICE-** Christeena Hauck

In his absence, Christeena Hauck read the email submitted by Vice Chairman Joe Boyle:

To All,

Apologies for not being present this evening. I want to share the above and beyond professionalism of our Water Operators and Business Office. This is a business that just cannot turn out the lights and close the door at the end of the day. This is 24/7 everyday for Matt, Matt, Sebastian, and Phil.

Matt, Matt and Sebastian were extraordinary in their response to Sunday's catastrophe for the Authority. Beyond scope we are blessed to have such a crew being able to respond as quickly, effectively, and decisively to contain the urgent water pressure loss within the system, locate the burst pipe and then restore pressure within 24 hours, to restore fire hydrant use and provide water to our serving community.

This is a small sample size of more than just this. Matt coordinated with Steve Riley to address the "Catastrophe" report to identify the issues that must be replaced to seek emergency funding to reimburse the Authority as well. I would suggest that we inquire to see if funding for the Authority's overtime compensation of pay for personnel compensation.

Matt will share his professional interaction with PENN DOT related to having them understand Water must be priority before they move forward with infrastructure. Matt took the time to explain the need to utilize concrete barriers, instead of the simple plastic barriers to protect the temporary hose connections providing water for the community.

Let's not forget their nonstop efforts for testing the water for the community to use without the boil advisory. Again, protecting the public welfare.

Last, let's not forget their daily ongoing scope of scheduled projects, in addition to addressing water line breaks in the system during this catastrophe.

Thank you to Christeena and Teresa for keeping the office calm and giving exemplary customer service in answering calls from our customers, and special patience to elderly customers when explaining the situation. Your professional empathy to them do not go unnoticed, for sure.

Thank you, Tom, for keeping us informed of the fire companies' efforts to save numerous individuals in the flood, then coordinating the tanker response. And thank you for the Board for quick responses to emails and text. We have effectively stayed ahead of issues of dealing with the saturated tree limbs that broke off in the park and effectively minimizing future liabilities related to the tree issues with the park.

Best to All.

Joe

Christeena Hauck reported Joe Boyle was nominated Conservation Individual of the Year by Berks Conservation District and will be recognized at an awards dinner in August.

**SOURCE WATER PROTECTION-**

No Report.

**BOROUGH OF MT. PENN-**

No Report.

**ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)-**

No Report.

**UNFINISHED BUSINESS-**

No Report.

**NEW BUSINESS-**

No Report.

Motion was made by Al Worrall, seconded by Josh Nowotarski, to adjourn the meeting at 8:23 p.m.

The next meeting will be held on Wednesday, August 9, 2023, at 7:00 p.m.

Respectfully submitted,

*Christeena Hauck*  
Christeena Hauck  
Business Office Manager