

MOUNT PENN BOROUGH MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING

AUGUST 14, 2019

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, August 14, 2019, in the meeting room of the John A. Becker Municipal Building, 200 North 25th Street, Reading, PA 19606 at 7:00 p.m.

The meeting was called to order by Vice Chairman Joe Boyle. The following Board members were present:

Thomas Smith, Chairman-Absent
Joseph Boyle, Vice Chairman
Kelly Dudash, Secretary-Asst. Treasurer
Alfred Worrall, Treasurer
Tuan Duong

Also present were the following:

Christeena Hauck, Support Specialist
Matt Hauck, Water System Foreman
Brad Smith, Arro Consulting
Mark Merolla, Solicitor

Motioned by Joe Boyle, seconded by Kelly Dudash to approve the minutes of the July 10, 2019, as presented. The motion carried unanimously. Tuan Duong abstained due to absence from the July meeting.

TREASURER- Alfred Worrall

The bills for the month of July 2019 were reviewed.

Motioned by Al Worrall, seconded by Kelly Dudash to approve the July 2019 Treasurer's Report. The motion carried unanimously.

Motioned by Joe Boyle, seconded by Kelly Dudash the approval of payments to Barasso for Brighton Ave in the amount of \$68,247.00 and Navella Ave in the amount of \$10,197.00.

ENGINEER- Bradley Smith

Arro has been working on the rate study and will be scheduling a meeting with the office staff for further information.

Brad Smith and Matt Hauck met for a site visit and to discuss the tank. Discussion continued regarding the surveying options. Brad Smith will advertise the request for proposal for both the Southern property line and the entire property.

A contractor is in the process of purchasing the vacant property directly behind the Transitional Age Community and is planning to move forward with the development of the 50 townhouses originally planned by Joe Dolan. Discussion continued regarding the payment that was made for the connection of the high-rise. Mark Merolla will review the file. Matt Hauck reminded the board the property is a private community.

Two bacterial test were performed on Brighton Ave and both passed. The results were forwarded to Matt Hauck.

The Comprehensive Monitoring Plan required by DEP has been completed.

Brad Smith explained the benefit of a Maintenance and Emergency Specification that would designate an “on call contractor” at a set rate for emergency situations. The discussion was tabled until the September 11, 2019 meeting.

WATER SYSTEM -Matt Hauck

The quote for the dump truck is \$115,000.00. There will be some additional cost for the upgraded bed. After discussion, it was decided to upgrade to the (3) three year extended warranty and not to upgrade to a commercial vehicle which would require a CDL license for anyone who operated the vehicle. If the truck is ordered soon it would be ready by January or February of 2020.

Representatives from Master Meter and Exeter Supply will attend the September 11th meeting to present the new technology/software and suggestions for resolve of the meter issues.

Matt Hauck met with a representative from Pennsylvania Rural Water Association to discuss a backflow prevention control program. After discussion, the program was tabled for further discussion at a future meeting.

MAINTENANCE REPORT ATTACHED

SAFETY MEETING

Tapping sleeve and valve insertion demo with Blue Water.

SOLICITOR- Mark Merolla

Mark Merolla reported he is waiting for clarification of the rate that PA American will charge on the Neversink Interconnection Agreement if water is needed, otherwise the agreement is ready for execution.

Central Berks Regional Police Department Commission is purchasing an employee identification machine and asked if each of the entities (Central Berks, Codes, AVMA, Lower Alsace, Mount Penn and MPBMA) would share in the cost to be divided by the number of employees needing the photo badges. Motioned by Al Worrall, seconded by Joe Boyle to contribute MPBMA's share of \$320.00 to purchase the employee identification badge machine. The motion carried unanimously.

BUSINESS OFFICE

Christeena Hauck reported 700 past due notices were mailed. Shut-Off Notices will be posted around August 27, 2019.

A letter of commendation was received from the resident of 203 Opal Ave thanking the operators for a great job and their professionalism during the 2 main breaks in front of his property.

A discussion was held regarding the business office hours. The issue will be discussed further at the September 11th meeting.

SOURCE WATER PROTECTION

Joe Boyle reported he and Christeena Hauck met with Jineen Boyle from DEP to review the Growing Greener grant administration. Liberty Environmental is working on the final design to be submitted to DEP for review before the permitting process begins.

Continuing waiting to hear word on the DCED grant the Conservation District wrote on the Authority's behalf.

BOROUGH OF MT. PENN

No Report.

ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)

No Report.

UNFINISHED BUSINESS

Motioned by Joe Boyle, seconded by Tuan Duong a donation of \$100.00 to the Multiple Sclerosis Society in honor of Bo Heizmann.

NEW BUSINESS

Joe Boyle called for an Executive Session at 8:30 p.m. to discuss personnel. Regular Session resumed at 8:42 p.m. No action was taken.

Motion was made by Kelly Dudash, seconded by Tuan Duong, to adjourn the meeting at 8:42 p.m. The next meeting will be held on Wednesday, September 11, 2019 at 7:00 p.m.

Respectfully submitted,

Christeena Hauck
Christeena Hauck
Support Specialist

August 2019 Maintenance Report

6 inch main break in front of 920 Penndale

6 inch main break between 918 & 920 Penndale

M&A Excavating replaced service to 545 Friedensburg Rd. This was a galvanized service, replaced with 3/4" copper

Repaired a leak in front of 206 Harvey. A bolt on a coupling for a previous repair had rusted away (Located where a length of ductile iron was installed in 2006).

Spent time with Barrasso's crew during the construction. Helped them locate a leak on the new Navella Main. It was failing the pressure test. Ended up being a loose coupling. We also had to do a boil water advisory for the 900 block of 25th St after the tie in at the intersection was completed. This test did pass.

Had a complaint at 3000 Filbert Ave about a high chlorine taste. We went to the house to check the chlorine level, it was at 0.86 mg/L which is an acceptable level.

Met with Pa Water Specialties about the Pennsylvania Backflow Prevention Program

J/M Fence was onsite to fix the keypad to our electric barrier gate on Spook Ln. The keypad was hit and needed repair

Met with ARRO about our DEP Comprehensive Monitoring Plan.

Met with ARRO about replacing our Million Gallon Tank

Met with Freightliner about ordering a new dump truck

Met with Levan Equipment about possibly completing the build for a new dump truck

Did some maintenance on the SCAG mower

Met with Exeter Supply and Master Meter representatives

Replaced chlorine feed tubing at Carsonia Pump Station

Met with Construction Masters Service about some black top repair

*Safety Meeting: Limiting Cell Phone Use at Work

PA American Water CO took 10,219,536 gallons of water for the month of August:

-Bingaman Street Interconnection	10,069,536
-Seidel Street Interconnection	<u>150,000</u>
	10,219,536

Pumping from August 2, 2019 to August 30, 2019

Sylvan Dell	24,203,391
Carsonia	<u>3,195,360</u>
Total	27,398,751