

**MOUNT PENN BOROUGH MUNICIPAL AUTHORITY**

**MINUTES**

**REGULAR MEETING**

**SEPTEMBER 11, 2019**

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, September 11, 2019, in the meeting room of the John A. Becker Municipal Building, 200 North 25<sup>th</sup> Street, Reading, PA 19606 at 7:00 p.m.

The meeting was called to order by Chairman Thomas Smith. The following Board members were present:

Thomas Smith, Chairman  
Joseph Boyle, Vice Chairman  
Kelly Dudash, Secretary-Asst. Treasurer  
Alfred Worrall, Treasurer  
Tuan Duong

Also present were the following:

Stephen Davis, Senior Support Specialist  
Matt Hauck, Water System Foreman  
Brad Smith, Arro Consulting  
Mark Merolla, Solicitor  
Christeena Hauck, Support Specialist

Mr. Ryan Mauer 212 Summit Ave addressed the board regarding bills. His property 2426 Fairview which is a rental property was being mailed to 212 Summit Ave. Mr. Mauer wanted it changed to the tenants name, but was told that the authority does not allow tenants names on customer accounts. MPBMA will change the customer name to Trophy Trout LLC. and the Fairview Ave address.

The next issue involved his 212 Summit Ave address. On September 11, 2019 the water was shutoff due to the account being not paid. Mr. Mauer noticed the water was shutoff at 8:30 AM and went outside to confront MPBMA foreman, Matt Hauck. He wanted his water turned back on and said he would go to the office to make the payment. Matt said he would turn it back on after he turned off his other properties and verified the payment, which is the normal procedure on shutoff day. Mr. Mauer made various phone calls to the office inquiring about when the water would be turned on. The water was turned back on by 10:00 AM. The normal turn on turnaround is when all properties are turned off and customers that make payments are then turned on, within 24 hours after the water bill is paid. Ryan stated that he never received any bills for the property. A shutoff notice was placed in his mailbox on 8/27/2019, per Matt Hauck. Mr. Maurer stated he never received the notice. Mr. Mauer did not know MPBMA was not PUC regulated, and did not follow PUC rules. Mr. Mauer also received an email from Xpress Bill Pay, but it ended up in his Spam folder within his email.

Mr. Mauer's opinion was that it was the Authority's obligation to make sure the email did not end up in his spam folder. The Authority does not control where emails end up, but is the responsibility of the customer and their email filter settings. Mr. Mauer questioned if Xpress Bill Pay has a new option to receive a text reminder for billing. MPBMA will look into his inquiry and call him with details.

All authority protocols were followed by our employees according to our rules and regulations.

Customer Ms. Catherine Cullen-Zaorsky from 44 Aldine Ave. was in attendance to discuss her current balance. She has had financial issues including two Bankruptcy's. Her current balance is \$718.40 which includes the current past due bill and previous balances. The board agreed to allow her to pay \$210.00 (150.00 current bill and 60.00 each month along with paying future bills when they are due.)

Meter Presentation – Mr. Greg Brizek (Exeter Supply) and Mr. Dan Reed (Master Meter)

Master meter is offering a deal for purchasing new meters. (Offer enclosed copy)  
The meters are the next generation type meters (fixed network) which will allow access to the readings on the cloud, either by drive by or tower read option. This will allow 24/7 access with the tower option for the office and future customer portal access. The new software is backward compatible for old meters. The offer for the pricing may be valid for a 2 year time frame. That is to be decided at a later date. The offer will be discussed with the board and foreman.

Motioned by Tom Smith, seconded by Kelly Dudash to approve the minutes of the August 14, 2019, as presented. The motion carried unanimously.

**TREASURER**- Alfred Worrall

The bills for the month of August 2019 were reviewed.

Motioned by Al Worrall, seconded by Kelly Dudash to approve the August 2019 Treasurer's Report. The motion carried unanimously.

Motioned by Al Worrall, seconded by Kelly Dudash the approval of payments to Barasso for Navella Ave in the amount of \$124,985.86 and Brighton Ave in the amount of \$54,407.50.

**ENGINEER**- Bradley Smith

Perkiomen Ave fire hydrants nozzles were replaced.

Rate Study is continuing and need more reports to complete.

Tank study (see enclosed handout)

Survey of Spook Lane property proposals for boundary and non-boundary survey.

Survey will be done early November after leaves are down.

Best location of new tank to be determined.

Arro will charge \$5000.00 for contractor agreement for emergency help. They will come with a job spec and contract with a contractor. This has been tabled until the board can talk to Matt Hauck.

**WATER SYSTEM** -Matt Hauck

Christeena Hauck presented the following items for Matt Hauck.

Invoices for asphalt repairs by Construction Master Company.

Repair cost was Opal \$9702.25 Penndale 5494.50

Kelly Dudash made a motion, 2<sup>nd</sup> by Tom Smith , all approved.

JM Fence & Deck estimate for gate repair to allow weekend timer. (\$513.00)

MAINTENANCE REPORT ATTACHED

**SAFETY MEETING**

None .

**SOLICITOR-** Mark Merolla

Notes distributed to board member and nothing new.

**BUSINESS OFFICE**

Shutoffs were performed on 63 customers.

**SOURCE WATER PROTECTION**

None.

**BOROUGH OF MT. PENN**

No Report.

**ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)**

No Report.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

Motion was made by Tom Smith, seconded by Kelly Dudash, to adjourn the meeting at 9:00 p.m. The next meeting will be held on Wednesday, October 9, 2019 at 7:00 p.m.

Respectfully submitted,  
Stephen Davis  
Senior Support Specialist

## August 2019 Maintenance Report

---

6 inch main break in front of 920 Penndale

6 inch main break between 918 & 920 Penndale

M&A Excavating replaced service to 545 Friedensburg Rd. This was a galvanized service, replaced with 3/4" copper

Repaired a leak in front of 206 Harvey. A bolt on a coupling for a previous repair had rusted away (Located where a length of ductile iron was installed in 2006).

Spent time with Barrasso's crew during the construction. Helped them locate a leak on the new Navella Main. It was failing the pressure test. Ended up being a loose coupling. We also had to do a boil water advisory for the 900 block of 25th St after the tie in at the intersection was completed. This test did pass.

Had a complaint at 3000 Filbert Ave about a high chlorine taste. We went to the house to check the chlorine level, it was at 0.86 mg/L which is an acceptable level.

Met with Pa Water Specialties about the Pennsylvania Backflow Prevention Program

J/M Fence was onsite to fix the keypad to our electric barrier gate on Spook Ln. The keypad was hit and needed repair

Met with ARRO about our DEP Comprehensive Monitoring Plan.

Met with ARRO about replacing our Million Gallon Tank

Met with Freightliner about ordering a new dump truck

Met with Levan Equipment about possibly completing the build for a new dump truck

Did some maintenance on the SCAG mower

Met with Exeter Supply and Master Meter representatives

Replaced chlorine feed tubing at Carsonia Pump Station

Met with Construction Masters Service about some black top repair

\*Safety Meeting: Limiting Cell Phone Use at Work

**PA American Water CO took 10,219,536 gallons of water for the month of August:**

<b>-Bingaman Street Interconnection</b>	<b>10,069,536</b>
<b>-Seidel Street Interconnection</b>	<b><u>150,000</u></b>
	<b>10,219,536</b>

**Pumping from August 2, 2019 to August 30, 2019**

<b>Sylvan Dell</b>	<b>24,203,391</b>
<b>Carsonia</b>	<b><u>3,195,360</u></b>
<b>Total</b>	<b>27,398,751</b>