

**MOUNT PENN BOROUGH MUNICIPAL AUTHORITY**

**MINUTES**

**REGULAR MEETING**

**SEPTEMBER 14, 2022**

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, September 14, 2022 at 7:00 p.m. in the meeting room of the John A. Becker Municipal Building, 200 North 25<sup>th</sup> Street, Reading, PA 19606.

The meeting was called to order by Vice Chairman Joseph Boyle. The following Board members were present:

Alfred Worrall, Treasurer  
Kelly Dudash, Assistant Treasurer/Assistant Secretary  
Josh Nowotarski, Secretary

Also present were the following:

Christeena Hauck, Office Manager  
Matt Hauck, Superintendent  
Steve Riley, Entech Engineering  
Mark Merolla, Solicitor

**AUDIENCE PARTICIPATION**- None.

Josh Nowotarski motioned, seconded by Kelly Dudash to approve the minutes of the August 10, 2022, meeting, as presented. The motion carried unanimously.

**TREASURER**- Alfred Worrall

The bills for the month of August were reviewed. Following discussion, Al Worrall motioned, seconded by Josh Nowotarski to approve the August Treasurer's Report. The motion carried unanimously.

Kelly Dudash made the motion to transfer \$150,000.00 from the Checking Account to the Capital Improvement Account, seconded by Joe Boyle. The motion carried unanimously.

**ENGINEER**- Steven Riley

Motioned by Joe Boyle, seconded by Kelly Dudash authorizing the payment of Application #4 in the amount of \$ 27,253.34 to LB Construction for Hilbert Court Main Replacement. All were in favor. Motioned by Al Worrall, seconded Kelly Dudash to approve contractor change order #'s 2 (\$4,379.72) & 3 (\$2,500.00). All were in favor.

Wells 12/13 & 3/6 Generator Equipment Procurement and Installation bids were reviewed. After discussion of lead time, cost of the temporary generator and the work needed to be done at Well 14, the motion was made by Joe Boyle to accept the generator procurement bid from Penn Power at a cost of \$97,661.00, seconded by Kelly Dudash. The motion carried.

Joe Boyle motioned to accept the generator installation bid from AM Lynch at a cost of \$198,000.00, seconded by Josh Nowotarski. The motion carried. The total cost of the project will be reduced by \$100,000.00 from DCED Small Water & Sewer System grant award. The temporary generator at Well 12/13 will be removed.

Two bids were received for the emergency creek headwall replacement next to the Spook Lane Tank. After discussion, Joe Boyle motioned, seconded by Kelly Dudash to accept the \$68,200.00 bid from Barrasso Excavation, Inc. All were in favor.

At the Glen Terrace and Center St water main replacement it was determined the Glen Terrace water main was ductile iron, not cast iron and not necessary to replace. Test pits were used to make this determination and a line item in the bid was available to pay for this work. After discussion, Joe Boyle made the motion to pay Mount Penn Borough \$2,808.00 for the test pits on Glen Terrace done on behalf of the Authority, seconded by Kelly Dudash. The motion carried.

#### **WATER SYSTEM** -Matt Hauck

Continued electrical issues at Sylvan Dell.

A few hydrants are out of service waiting for parts. Matt will try PA Warn to see if parts are available.

Rich Genova has been doing a great job replacing meters. After discussion, Josh Nowotarski motioned to have Al Worrall consult with the auditor to determine the best way to compensate mileage to Rich Genova, seconded by Joe Boyle. The compensation will be calculated based on the auditor's recommendation.

Blacktop trench restorations were installed in a few locations.

COMPLETE MAINTENANCE REPORT ATTACHED

#### **SOLICITOR**- Mark Merolla

Motioned by Josh Nowotarski, seconded by Joe Boyle to adopt updated personnel policies. All were in favor.

Discussion regarding the current park lease and the well protection area at Carsonia Park.

Tower Point would like the closing on the cell tower lease to take place on 9/16/22. Documents are being received. Josh Nowotarski made the motion to authorized Joe Boyle to execute all documents and the settlement sheet after modification and approval by Mark Merolla, seconded by Kelly Dudash. All were in favor.

## **BUSINESS OFFICE**

Motioned by Josh Nowotarski, seconded by Joe Boyle to approve the 2023 MMO in the amount of \$33,859.00. All were in favor.

The 2023 Insurance renewal rates were distributed. Christeena Hauck explained the increase and the options provided. After discussion, Joe Boyle made the motion to continue with the current Capital plan for 2023, seconded by Al Worrall. All were in favor.

Christeena Hauck explained the Aldine Ave property that is no longer in bankruptcy. After discussion it was determined the balance must be paid following the same manner of collection and shut-off procedure that have been established.

## **SOURCE WATER PROTECTION**

Joe Boyle reported four quotes were received for the removal of ten and a half (10.5) trees, trimming, and stump grinding at Carsonia Lake. Joe Boyle made the motion to award the contract for tree work to Bolder Quality Tree Care at a cost of \$ 8,000.00, seconded by Josh Nowotarski. All were in favor.

## **BOROUGH OF MT. PENN**

No Report.

## **ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)**

No Report.

## **UNFINISHED BUSINESS**

No Report.

## **NEW BUSINESS**

Al Worrall reported there are some long term investment options available for Municipalities. The tank project funds for example could be deposited with a longer term and higher interest rate until the funds are needed.

Joe Boyle called for an Executive Session at 9:07 p.m. to discuss personnel. Regular session resumed at 10:00 p.m. No action was taken.

Motion was made by Kelly Dudash, seconded by Josh Nowotarski, to adjourn the meeting at 10:00 p.m. The next meeting will be held on Wednesday, October 12, 2022 at 7:00 p.m.  
Respectfully submitted,

*Christeena Hauck*

Christeena Hauck  
Business Office Manager