

MOUNT PENN BOROUGH MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING

OCTOBER 14, 2020

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, October 14, 2020 at 7:00 p.m. in the meeting room of the John A. Becker Municipal Building, 200 North 25th Street, Reading, PA 19606 at 7:00 p.m., also via Zoom Video Conferencing due to COVID19 social distancing mandates.

The meeting was called to order by Chairman Thomas Smith. The following Board members were present:

Thomas Smith, Chair
Joseph Boyle, Vice Chairman
Alfred Worrall, Treasurer
Kelly Dudash, Asst. Treasurer
Thomas Staron, Secretary

Also present were the following:

Christeena Hauck, Support Specialist
Stephen Davis, Support Specialist
Matt Hauck, Water System Foreman
Ed Overberger, Arro Consulting
Mark Merolla, Solicitor

After discussion, Tom Smith motioned, seconded by Kelly Dudash to approve the minutes of the September 9, 2020 meeting, as presented. The motion carried unanimously.

TREASURER- Alfred Worrall

Al questioned some of the month's invoices. Lynx payment was for prepaid bulk service hours which is being shared by Mt. Penn Borough.

The new Mt. Penn BMA emails will remain as is.

Comcast bill in the office was lowered by \$125.00 with increase internet speed. The shop Comcast will be reviewed when Comcast is contacted.

Motioned by Al Worrall, seconded by Tom Smith to accept the September 2020 Treasurer's Report. The motion carried unanimously.

ENGINEER- Ed Overberger

Barrasso change order \$9330.50 deduction do to materials not used.

Invoice of \$182,750.62 to be paid to Barrasso for the Filbert project.

Tom Smith made a motion to accept the change order of \$9330.50 Kelly Dudash 2nd – All in favor.

Tom Smith made a motion to pay the invoice for Barrasso for \$182,750.62. Kelly Dudash 2nd – all in favor.

Butter Lane preconstruction meeting with H&K Company. Original cost for BMA was \$28,280.00 bid came in at \$21,633.00

Rate Study – no comments

Tank Study – waiting for discussion after Pa. American meeting

Pa Small Water Grant – generators will discuss later in meeting

Neversink project – not going forward – 06/2021 deadline for construction

Pa American – utility meeting in November for bridge project on Carsonia and Friedensburg

Harvey Ave water main project between Byram and Butter Lane. End of March completed .

Project cost \$294,000-335,000 including Engineering cost of \$26,000-30,000

Tom Smith made a motion to accept the Engineering part to start. Kelly Dudash 2nd – All in favor.

WATER SYSTEM -Matt Hauck

Matt Hauck reviewed the highlights of his monthly maintenance report and reported the following:

Cornell St. leak was repaired by the customer.

Dump Truck Muni-bid at \$7200 reserve at \$7500. One week left on bid process.

COMPLETE MAINTENANCE REPORT ATTACHED

SAFETY MEETING

Cold Shot Freeze Kit

SOLICITOR- Mark Merolla

St. Lawrence inquired about agreeing to a right to refusal agreement if the water authority receives a proposal for sale. Not monetary option was offered by St. Lawrence. It was determined that is isn't doesn't make sense for BMA to agree to this. Mark will contact St. Lawrence.

BUSINESS OFFICE

Water bills were mailed out on October 7th.

The office received a call from the mortgage company for property at 1039 Friedensburg Rd.

The customer no longer lives there and they were checking on the water bill status. The current bill is \$1854 and cannot be turned off . It was for sale and then went to auction. Current status is unknown. Matt will be pursuing a plan to dig it up to get it turned off so when it sells we receive payment for the total amount before it gets turned back on.

We are currently out of meters and are waiting the shipment of 5/8 meters. We are taking phone calls and phone numbers so when we receive the meters we call schedule new meter installs.

Exeter paid for the water portion of the leak at Exeter Park. They received credit for the sewer portion per Allison at St. Lawrence. The second part of the water portion has not been paid yet and is due on 11/9/2020.

The water office will be closed on election day along with the Borough Office due to Covid precautions. The meeting room and bathrooms will be cleaned after the polls are closed.

SOURCE WATER PROTECTION

Joe Boyle received an email from Larry Lloyd regarding NFWF Grant, which we didn't receive. Meeting on Dec. 3 at the Rec center with Liberty, Berks Nature, Berks Conservation, and Delaware Estuary to review the comments and discuss the next application for NFWF. Still waiting for the Growing Greener funding.

Liberty removed the device from the lake to do data analysis on the 2 month samples.

Because the excess growth around the lake Joe inquired with Tom Staron if the fire company to offer support if a controlled burning was done around the lake trail using a flame thrower. Tom Staron said that they could do that.

Due to a canoe spotted in Carsonia Lake on two days, signs were being ordered and put up posting no boating allowed.

On the basketball courts two rims were removed to prevent full court games from being played. The courts were unlocked and is now allowing playing with social distancing preferred.

BOROUGH OF MT. PENN

No Report.

ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)

No Report.

UNFINISHED BUSINESS

No Report.

NEW BUSINESS

Tom Smith called for an Executive Session at 9:00 p.m. to discuss personnel issues. Regular Session resumed at 9:30 p.m. No action was taken.

Motion was made by Tom Smith, seconded by Kelly Dudash, to adjourn the meeting at 9:30 p.m. The next meeting will be held on Wednesday, November 11, 2020 at 7:00 p.m.

Respectfully submitted,

Support Specialist
Stephen Davis

September 2020 Maintenance report

Two 6 inch water main breaks on 200 block of Emerald Ave. These breaks occurred at the same time. Issued a boil water advisory which passed

Service leak repaired at 19 Cornell- this was on the customer's responsibility

Ran a new service to 834 Friedensburg due to a leak. George Young was hires to dig this with his mini excavator.

Read meters

Continue to cut grass and do property maintenance

Spent time with Barrasso crew at both projects

Attended a "Code Red" demo

Completed our TTHM sampling

Saw cut out water main break locations in preparation for asphalt

Completed asphalt repair on Kline Ave and two spots at Maci Way/Parkview

Cut a tree that fell which was blocking an access road to our Spook Ln property

Add drainage on top access road of Spook Ln property

2011 F-350 to Orth's for front brakes

Plugged a leak in bottom of altitude valve housing at highland tank

Handed out 2nd and 3rd notices on our meter list

Met with UGI on site about a gas main project on 2900 block of St Lawrence Ave

Add topsoil to multiple properties to fix mower ruts

**SAFETY MEETING- cold shot freeze kit training video