

MOUNT PENN BOROUGH MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING

NOVEMBER 13, 2019

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, November 13, 2019, in the meeting room of the John A. Becker Municipal Building, 200 North 25th Street, Reading, PA 19606 at 7:03 p.m.

The meeting was called to order by Chairman Thomas Smith. The following Board members were present:

Thomas Smith, Chairman
Joseph Boyle, Vice Chairman
Kelly Dudash, Secretary-Asst. Treasurer, arrived later
Alfred Worrall, Treasurer

Also present were the following:

Christeena Hauck, Support Specialist
Matt Hauck, Water System Foreman
Brad Smith, Arro Consulting
Mark Merolla, Solicitor

Mr. James Frank, 518 Fountain Ave asked what organization maintained Carsonia Park. Mr. Frank will attend a future RCAV meeting. Joe Boyle explained the water authority is working on making the necessary storm water corrections on the lake through a series of grants.

Motioned by Tom Smith, seconded by Joe Boyle to approve the minutes of the October 9, 2019, as presented. The motion carried unanimously.

TREASURER- Alfred Worrall

The bills for the month of October 2019 were reviewed.

A discussion was held regarding the monthly documentation being provided to the board and the required time line for providing this documentation.

Motioned by Al Worrall, seconded by Tom Smith to approve the September 2019 Treasurer's Report. The motion carried unanimously.

ENGINEER- Bradley Smith

Arro is waiting for the 2018 Audit needed to finalize the PennVest loan requirements. Al Worrall will be looking into other funding options for the Perkiomen Ave project. Discussion continued regarding the total cost of the project. The final bill has not been received but will now include the Betterment Section from 27th to Neversink Rd that did not qualify for reimbursement from PennDOT. A final walk-through should be scheduled.

The rate study preliminary findings are complete. Arro would like to schedule a workshop to review the finding with the board. After discussion, the workshop was schedule to take place at 6:00 PM on Wednesday, December 11, 2019. The next regular scheduled board meeting will be advertised to begin at 6:00 PM.

The surveyor on the tank has been completed and a map will be generated.

The application for the Small Water and Sewer grant in the amount of \$359,949.00 is ready for submittal. The grant will fund the install 3 emergency generators. There is a 15% match. A letter asking for Senator Schwank's and for Representative Rozzi's support will be mailed. Joe Boyle will following up.

Resolution 09-19 requesting a \$359,949.00 Small Water and Sewer grant from the Commonwealth Financing Authority to be used for the installation of emergency generators. Motioned by Tom Smith, seconded by Ms. Dudash. Motion carried unanimously.

WATER SYSTEM -Matt Hauck

Matt Hauck reported he attend a meeting in Lower Alsace Township with Township Supervisors, DEP regarding the amount of water running off the mountain. DEP was called to investigate complaint from a resident on Park Lane.

The monthly maintenance report was reviewed.

Two item to be considered for purchase by the end of 2019: Quick release boom for the backhoe estimate cost of \$20,000.00-tabled until the December 11th meeting. Line locator estimate cost \$5,000.00-this item is already in the budget for 2019.

Matt Hauck asked the board to consider a holiday shut-down on Thursday, December 26th and Friday, December 27th. The employees would use paid time off. The discussion was tabled until the next meeting.

MAINTENANCE REPORT ATTACHED

SAFETY MEETING

Hands on Demo with our SCBA tanks.

SOLICITOR- Mark Merolla

Pennsylvania American needs an agreement signed for the 48 sewer-only accounts we provide the readings. The readings will now required on a monthly basis. Discussion continued regarding equipment for Pennsylvania American to do their own reading each month for these accounts. Discussion continued regarding the shut off procedure for these sewer-only accounts.

BUSINESS OFFICE

No Report.

SOURCE WATER PROTECTION

Joe Boyle reported he is meeting with Jim Cinelli from Liberty to review the permitting and the final stages of engineering for the lake. Growing Greener has opened up again and is due by December 20, 2019. The final cost is anywhere between \$650,000-850,000.00. A meeting will be scheduled to review the requirements. There is also a nation grant opportunity available with the Berks Nature as a co-author.

A discussion was held regarding the proposals distributed at the RCAV meeting and the authority's review of the proposals. Ann Sellers is the Authority representative. Tom Smith will remind RCAV's Chairman transparency is required and Ann Sellers is the appointed representative.

BOROUGH OF MT. PENN

No Report.

ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)

No Report.

UNFINISHED BUSINESS

Tom Smith reported he attend the October meeting of Antietam Valley Municipal Authority (AVMA) to ask for a half the cost of the new meters.

Discussion continued regarding the January 2020 billing and the division of cost of the new meters.

NEW BUSINESS

Tom Smith called for an Executive Session at 8:32 p.m. to discuss personnel. Regular Session resumed at 9:40 p.m.

Tom Smith made the motion to hire Philip Hobaugh as a Water Operator at a salary of \$18.00 per hour, beginning January 6, 2020. Mr. Hobaugh will serve a 90 day probation period.

Motion was made by Tom Smith, seconded by Al Worrall, to adjourn the meeting at 9:40 p.m. The next meeting will be held on Wednesday, December 11, 2019 at 6:00 p.m.

Respectfully submitted,

Christeena Hauck
Christeena Hauck
Support Specialist

Maintenance Report November 2019

Had a series of main breaks in one day:

-Emerald Ave @ Butter Ln (we repaired ourselves)

-613 Butter Ln- (this broke twice, second time was the day after which we repaired ourselves)

-203 opal ave

-M&A Excavating was hired due to circumstances, they repaired 613 Butter Ln and 203 Opal Ave.

-Recommend we look for an emergency contract with someone, it was difficult finding a contractor for this job. (Sunday work)

Spent multiple days temporarily repairing these roadways

We issued a boil water advisory for the series of breaks which all passed

Fixed curb stop to 414 n 25th St

2005 F550 dump truck went for repairs due to leaking transmission lines

Met with DEP, Lower Alsace and Berks Conservation about flooding issues on Park Lane

Continue to clean up properties

ARRO had the our property on spook lane surveyed for future tank protect

Had the 1000hr service completed for our SCAG mower at Passmore

Began painting the inside of Well House 13

Spent time with Wexcon on Friedensburg Rd during sewer main extension

Herb Davis cut down large Hickory tree at the Sylvan Dell Shop

Our meter reading lap top has been returned from being updated

Handed out shut off notices for nonpayment

*Safety Meeting- Cold Weather Safety