

MOUNT PENN BOROUGH MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING

NOVEMBER 11, 2020

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, November 11, 2020 at 7:00 p.m. in the meeting room of the John A. Becker Municipal Building, 200 North 25th Street, Reading, PA 19606 at 7:00 p.m., also via Zoom Video Conferencing due to COVID19 social distancing mandates.

The meeting was called to order by Chairman Thomas Smith. The following Board members were present:

Thomas Smith, Chair
Joseph Boyle, Vice Chairman
Alfred Worrall, Treasurer
Kelly Dudash, Asst. Treasurer
Thomas Staron, Secretary

Also present were the following:

Christeena Hauck, Support Specialist
Stephen Davis, Support Specialist
Matt Hauck, Water System Foreman
Ed Overberger, Arro Consulting
Mark Merolla, Solicitor

Tom Smith motioned, seconded by Kelly Dudash to approve the minutes of the October 14, 2020 meeting, as presented. The motion carried unanimously.

TREASURER- Alfred Worrall

The bills for month of October were reviewed. After discussion, Tom Smith motioned, seconded by Joe Boyle to approve the October treasurer's report. The motion carried unanimously.

Tom Smith questioned the "No Boating" signs and explained the location for the signs to be installed in the spring.

After discussion, Tom Smith made the motion to approve the pay application in the amount of \$10,366.88 and execute Barasso's close out documents for the completion of Filbert Ave and Los Robles Ct., seconded by Al Worrall. The motion carried unanimously.

ENGINEER- Ed Overberger

The Exeter Butter Lane construction is underway.

The tank study project is on hold. Discussion continued regarding the well capacity and the distribution system.

The PA Small Water Generator grant documents have been executed for Wells 12 & 13.

The field survey for the water main replacement on Harvey Ave. is completed and work continues on the base drawings.

The Neversink Rd and Emergency Interconnect grant is set to expire June of 2021. The project should go out for bid by January or February of 2020. After discussion, Joe Boyle asked Ed Overberger to look into the possibility of an extension for this grant.

The PennDot culvert work on Friedensburg/Carsonia/Antietam Rd project will start 2022 or 2023. There is a fire hydrant that needs to be relocated or eliminated. After discussion, Tom Staron and Matt Hauck will meet onsite to access the hydrants in the area prior to making a decision and report at the next meeting.

WATER SYSTEM -Matt Hauck

Matt Hauck reviewed the highlights of his monthly maintenance report and reported the following:

A hydrant was hit in the 2400 block of Perkiomen Ave and has been replaced. The driver was insured.

The dump truck was sold on Munici-Bid.

The service abandonment on Van Buren has been completed.

The Sylvan Dell paint project is complete.

COMPLETE MAINTENANCE REPORT ATTACHED

SAFETY MEETING

Quarterly Check of Samples for Report Monitoring.

SOLICITOR- Mark Merolla

A discussion was held regarding the process of filing a lien on a property that is vacant and has accumulated a significant balance. Mark Merolla will begin the process of filing a lien for the property located at 112 Oak Lane.

Christeena Hauck reported there are circumstances that arise with properties that are shut-off and have a significant balance. In these cases the homeowner calls to have the water turned on for repair or inspection, she suggested there be a procedure in place for the staff to follow. After discussion, it was decided each circumstance would be discussed with Tom Smith prior to the water being turned on. This issue will be discussed again further in January. Ms. Hauck will check with the plumbing inspector to make sure the properties can be inspected without water and report back.

BUSINESS OFFICE

Permission was granted for Christeena Hauck to attend the Water/Wastewater Seminar at Albright on December 10, 2020.

Two desks will be purchased for the office. The operators will assist with construction, as time permits. Flooring options will be researched also.

Steve Davis reported 650 past due notices were mailed out today. Penalties have been added this billing cycle.

SOURCE WATER PROTECTION

Joe Boyle reported there will be a meeting on December 3rd at 11:00 am at the Rec center to review the NFWF grant and the next submission. Liberty Environmental will be presenting the finding from the lake probe.

A Source Water Protection meeting will be held on December 9th at 5:30 p.m.

BOROUGH OF MT. PENN

No Report.

ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)

No Report.

UNFINISHED BUSINESS

No Report.

NEW BUSINESS

A discussion was held regarding the engineering service. Tom Smith made the motion, effective December 1, 2020, for Entech Engineering to be appointed to represent Mount Penn Borough Municipal Authority according the rate schedule provided, replacing Arro Consulting, seconded by Joe Boyle. The motion carried unanimously. Tom Smith will notify Arro Consulting.

Al Worrall distributed copies of the 2021 budget and asked the members to review for the next meeting.

Motion was made by Tom Smith, seconded by Kelly Dudash, to adjourn the meeting at 8:41 p.m.
The next meeting will be held on Wednesday, December 9, 2020 at 7:00 p.m.

Respectfully submitted,

Christeena Hauck
Christeena Hauck
Support Specialist

Maintenance report October 2020

6 inch water main break on Hilbert at Carsonia

Leak at Antietam Arms Apartments. We were onsite to help locate

Leak detect around the 700 block of Friedensburg Rd. Found a leak on a service that does not feed anything. This is scheduled to be repaired

Folk paving paved the large section of Opal where multiple main breaks occurred

Fold paving paved Barrasso's water main project, completing this job

Met with ARRO for a final walkthrough of water main projects

ARRO attended pre-bid meeting for culvert replacement on butter lane. I could not attend this meeting due to schedule conflicts

1997 Ford f800 dump truck was listed on Municibid

Had to file paperwork to receive a new title for the 97 dump truck

Continued to replace meters; we used up our stock and are currently waiting for new inventory

Had a meeting with Pennsylvania America reps to inform them about our future plans of system upgrades making sure we can continue to sell them water

Continue to clean up and mow properties. Also cut low hanging branches at multiple locations

Keystone Engineering onsite to diagnose issues with Highland Tank. Our issue is a faulty SCADA Pak which is causing false tank level readings

2014 F150 maintenance:

- We purchased and installed new rear leaf springs.

- Truck went to Orth's for tires, rear brakes and inspection.

Fire Hydrant at 2433 Perkiomen Ave was hit by a car

Service to 823 Van Buren was abandoned by Blue Water. This was at the expense of property owner. We were onsite to help locate the water main

Marked out water main on 200 block of Harvey for survey of new water main

Began repainting our Sylvan Dell Pump Station

Had to throttle back 200gpm at Sylvan Dell. Clear Well is not staying full due to Well 14 low GPM issues. I contacted Kohl Bros about replacing the well by the end of this year. They have parts on order. They will not be able to fix the well this year because we originally told them we wanted this as a budgeted item for next year and they do not have time on their schedule to have it completed. Although, we are now on the schedule.

*Safety meeting- Quarterly check sample for 334 monitoring