



MT. PENN BOROUGH MUNICIPAL AUTHORITY  
200 N. 25<sup>th</sup> STREET, READING, PA 19606      PHONE: 610-779-4900

[www.mtpennwater.com](http://www.mtpennwater.com)

**REQUESTING INFORMATION UNDER THE RIGHT-TO-KNOW LAW**

**To request records under the RTKL, you may file a request with this Agency's Open Records Officer:**

Christeena Hauck  
Stephen Davis, Alternate  
Mount Penn Borough Municipal Authority  
200 N. 25<sup>th</sup> Street  
Reading, PA 19606  
Phone: 610-779-4900 Fax: 610-370-0338  
Email: [contact@mtpennwater.com](mailto:contact@mtpennwater.com) Website: [mtpennwater.com](http://mtpennwater.com)

**To challenge this Agency's response, you may file an appeal within 15 business days with:**

Erik Arneson, Executive Director  
Office of Open Records  
333 Market Street, 16th Floor, Harrisburg, PA 17101-2234  
Phone: (717) 346-9903 Fax: (717) 425-5343  
Email: [openrecords@pa.gov](mailto:openrecords@pa.gov) Website: <http://openrecords.pa.gov>

**When a request is denied as seeking exempt criminal investigative records of a local agency, appeals may be filed within 15 business days of the agency's response with:**

Berks County District Attorney's Office  
633 Court Street  
5<sup>th</sup> Floor Services Center  
Reading, PA 19601  
Phone: 610-478-6000 Fax: 610-478-6002  
Email: [da@countyofberks.com](mailto:da@countyofberks.com) Website: [www.co.berks.pa.us](http://www.co.berks.pa.us)

**In compliance with Section 504 of the RTKL, the following documents have also been posted at this Agency:**

- A form which may be used to file a request.
- This Agency's policy relating to the RTKL