

MOUNT PENN BOROUGH MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING

JANUARY 10, 2024

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, January 10, 2024, at 7:00 p.m. in the meeting room of the John A. Becker Municipal Building, 200 North 25th Street, Reading, PA 19606.

The meeting was called to order by Chairman Thomas Staron. The following Board members were also present:

Joseph Boyle, Vice Chairman
Alfred Worrall, Treasurer
Kelly Dudash, Assistant Treasurer

Also present were the following:

Christeena Hauck, Office Manager
Steve Riley, Entech Engineering
Mark Merolla, Solicitor

AUDIENCE PARTICIPATION- None.

REORGANIZATION- Kelly Dudash made the motion for the current board member positions to remain the same as the previous year, seconded by Al Worrall. There were no other nominations. The motion carried unanimously.

Motioned by Joe Boyle, seconded by Kelly Dudash to appoint Mark Merolla of Brumbach, Mancuso and Fegley as the Authority Solicitor. The motion carried unanimously.

Motioned by Joe Boyle, seconded by Al Worrall to appoint Steve Riley, Entech Engineering, Inc. as the Authority Engineer. The motion carried unanimously.

Joe Boyle motioned, seconded by Kelly Dudash, to approve the minutes of the December 13, 2023, meeting. The motion carried unanimously.

TREASURER- Alfred Worrall

Al Worrall reported that the 2022 financial audit is complete.

Following discussion, motioned by Al Worrall, seconded by Kelly Dudash to approve the December Treasurer's Report. The motion carried unanimously.

ENGINEER- Steve Riley

Kelly Dudash made the motion to approve Change Order #3 for A. N. Lynch, extending the generator installation contract completion date to April 30, 2024, seconded by Al Worrall. The motion carried unanimously.

SCADA - waiting for Keystone to have the proper requirements per COSTARS.

The Authority was awarded \$750,000.00 for the H2O Grant Application for the Spook Lane Tank project. Waiting for the grant contract for execution and will be looking for the best lending options to fund the rest of the project.

The Antietam Rd, survey is complete and design has begun. Bids are anticipated to be received prior to the April Meeting.

Reimbursement of 75% of the engineering costs from the Antietam Rd. bridge project was received from PennDOT.

WATER SYSTEM –Matthew Hauck

The monthly maintenance report was reviewed.

Joe Boyle reported the bid for the filling station came in very high. Matt Hauck is waiting for a scaled down version for the next Authority meeting. Discussion of alternative options continued. The possibility of having certified hydrant operators other than Authority staff was discussed.

Meters are being installed in the new townhomes on Hawley Court.

Joe Boyle made the motion to accept the proposal for security cameras installation at the shop from Mt. Penn Video at a cost of \$5,663.00, seconded by Kelly Dudash. The motion carried unanimously.

COMPLETE MAINTENANCE REPORT ATTACHED

SOLICITOR- Mark Merolla

Resolution # 01-24 Amending the Rules and Regulations allowing a violation to be charged as a summary offense. Motioned by Joe Boyle, seconded by Al Worrall. The motion carried unanimously.

Letters will be mailed to the communities asking for cooperation with verification of past due water accounts prior to building permits being issued.

BUSINESS OFFICE- Christeena Hauck

Christeena Hauck reported the bills were mailed out on January 9th.

The process of switching the Authority cell phone plan to FirstNet is in progress.

Motioned by Al Worrall, seconded by Joe Boyle to approve the training quote from Dallas Data for a 4-hour training on Casselle at a cost of \$500.00. The motion carried unanimously.

SOURCE WATER PROTECTION-

MPBMA's Growing Greener grant application was not chosen to receive funding. Joe Boyle has asked for a meeting with DCED to review the application. The lake dredging project is still moving forward in the spring. The request for proposal is being prepared.

Joe Boyle will meet with Don Pottiger, Lower Alsace Manager, to discuss the flooding issues at Antietam Pool, the park area, and a future joint grant application.

There is a need for maintenance staff at the park. Conditions of the park, the recreation center, and the future of park maintenance need to be discussed. Joe Boyle will contact Lynn Wilson to set up a meeting with both boards.

BOROUGH OF MT. PENN-

No Report.

ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)-

No Report.

UNFINISHED BUSINESS-

No Report.

NEW BUSINESS-

Tom Staron called for an Executive Session at 8:12 p.m. to discuss personnel. Regular Session resumed at 8:20 p.m. No action was taken.

The motion was made by Joe Boyle, seconded by Al Worrall, to adjourn the meeting at 8:21 p.m.

The next meeting will be held on Wednesday, February 14, 2024, at 7:00 p.m.

Respectfully submitted,

Christeena Hauck
Christeena Hauck
Business Office Manager