

**MOUNT PENN BOROUGH MUNICIPAL AUTHORITY**

**MINUTES**

**REGULAR MEETING**

**FEBRUARY 12, 2025**

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, February 12, 2025, at 7:00 p.m. in the meeting room of the John A. Becker Municipal Building, 200 North 25<sup>th</sup> Street, Reading, PA 19606.

The meeting was called to order by Vice Chairman Joe Boyle.

The following Board members were also present:

Kelly Dudash, Treasurer  
Alfred Worrall, Assistant Treasurer  
Josh Nowotarski, Secretary  
Tom Staron, Chairman-absent

Also present were the following:

Christeena Hauck, Office Manager  
Mark Merolla, Solicitor  
Matt Hauck, Superintendent  
Steven Riley, Engineer

**AUDIENCE PARTICIPATION-**

None.

Josh Nowotarski motioned, seconded by Joe Boyle, to approve the minutes of the January 8, 2025, meeting. The motion carried unanimously.

**TREASURER-** Al Worrall

Following discussion, motioned by Al Worrall, seconded by Kelly Dudash to approve the January Treasurer's Report. The motion carried unanimously.

**ENGINEER**- Steve Riley

Approval of the application for payment #4 for the generator project from A.N. Lynch Company in the amount of \$39,991.36 motioned by Josh Nowotarski, seconded by Kelly Dudash. The motion carried unanimously.

Steve Riley reported the letter to Penn Power requesting a price adjustment has yet to be answered. He will reach out one more time for an answer before Mark Merolla sends an e-mail.

PENNVEST loan closing for the Spook Lane tank funding is scheduled for tomorrow. A notice to proceed will be issued to the contractors after the loan closing. One final engineering invoice remains for the design of this project and will be submitted next month.

Expect to hear in the fall regarding the LSA grant for the Oley Turnpike Road Creek Crossing. Possible to apply for the required permits now while waiting for the grant award notice. More on this will be discussed at the March meeting.

Discussion regarding the SCADA upgrades required. The amount available from the grant is \$207,000.00. The finance committee will meet prior to the March meeting.

**WATER SYSTEM** –Matthew Hauck

The monthly maintenance report was reviewed.

Matt Hauck reported there were a few main breaks during the month of January.

A meter tamper was detected at 25 N. 25<sup>th</sup> Street. The meter was replaced and is being monitored.

A gas line was hit on Jacksonwald Ave. Emergency procedures were followed. UGI, fire and police responded.

The quote to replace the old leak surveyor was distributed. After discussion, Josh Nowotarski made the motion to purchase a new leak surveyor and probe at a cost not to exceed \$9,000.00, seconded by Kelly Dudash. The motion carried unanimously.

Exeter Supply will provide a demonstration of the cellular meters later this month.

COMPLETE MAINTENANCE REPORT ATTACHED

**SOLICITOR-** Mark Merolla

Mark Merolla reported there have been some changes in the laws regulating authorities governed by the P.U.C.

Joe Boyle will speak with Oley Township Municipal Authority about the possibility of a work share agreement between the two authorities.

**BUSINESS OFFICE-** Christeena Hauck

Christeena Hauck reported the laptops for the office were installed at the end of January. The office staff was able to work remotely during the recent ice storm. 586 delinquent notices were mailed out.

**SOURCE WATER PROTECTION-** Joe Boyle

Joe Boyle reported he met with Tim Matlack, Antietam's Superintendent to discuss the use of the baseball fields at Carsonia Park. In return, the district would take care of the field during the school season. Also, the possibility of the district taking the equipment of the tot lot and basketball court was discussed.

Joe met with the contractor at the park. The backfield is not able to hold all the sediment that is being removed from the lake as originally intended. An emergency permit was granted by the Berks County Conservation District to place the sediment on the old ball field. Currently all work has stopped until the sediment is dry.

The award of the 2024 Growing Greener Grant in the amount of \$231,000.00 should allow the remaining water features that were removed from Phase I to be completed.

A meeting was held to request assistance from Lower Alsace and Exeter Townships for the construction of the wetland. Exeter will possibly be able to help vacuum the sediment from the sediment collection bay. Joe Boyle will attend both township's meetings.

**BOROUGH OF MT. PENN-**

A letter was received from Mt. Penn Borough Council requesting the annual hydrant fee of \$5,400.00 be waived for 2025. The board agreed on the hydrant fee being waived contingent on no rent increase. Christeena will speak with the Borough Manager and report at the next meeting.

**ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)-**

No Report.

**UNFINISHED BUSINESS-**

Joe Boyle called for an Executive Session to discuss personnel at 8:13 p.m. Regular Session resumed at 8:31 p.m. No action was taken.

**NEW BUSINESS-**

No Report.

The motion was made by Josh Nowotarski, seconded by Al Worrall, to adjourn the meeting at 8:32 p.m. All were in favor.

The next meeting will be held on Wednesday, March 12, 2025, at 7:00 p.m.

Respectfully submitted,

*Christeena Hauck*  
Christeena Hauck  
Business Office Manager