

**MOUNT PENN BOROUGH MUNICIPAL AUTHORITY**

**MINUTES**

**REGULAR MEETING**

**MARCH 13, 2024**

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, March 13, 2024, at 7:00 p.m. in the meeting room of the John A. Becker Municipal Building, 200 North 25<sup>th</sup> Street, Reading, PA 19606.

The meeting was called to order by Chairman Thomas Staron. The following Board members were also present:

Joseph Boyle, Vice Chairman  
Alfred Worrall, Treasurer  
Kelly Dudash, Assistant Treasurer  
Josh Nowotarski, Secretary

Also present were the following:

Christeena Hauck, Office Manager  
Steve Riley, Entech Engineering  
Mark Merolla, Solicitor

**AUDIENCE PARTICIPATION-**

Lynn Wilson, President of the Antietam Valley Recreation Community Center (AVRCC), reported Antietam School District, AVRCC, and Mount Penn Borough are applying jointly for an educational grant for the pool and park which may include items like cameras, outdoor classrooms, and some of the Authority's improvement items. She asked if the Authority would like to be a co-applicant. Joe Boyle volunteered to join that grant committee.

Lynn also questioned Antietam SD using the baseball field for girls' softball during the season. The district would oversee the field maintenance if the Authority wanted. Mulching will be taken care of at the tot lot. AVRCC will also take care of the line painting at the basketball court.

An agreement needs to be drawn up to include a map of maintenance responsibilities.

Joe Boyle reported the annual clean up in the park is scheduled for Friday, March 15<sup>th</sup>. Wind River and Captain Clog will also return to jet and camera the clogged storm drain, Lynn will be present during this time. DEP will be at the park to review the grant application to gain a better understanding of the project.

Josh Nowotarski motioned, seconded by Kelly Dudash, to approve the minutes of the February 14, 2024, meeting. The motion carried unanimously.

**TREASURER**- Alfred Worrall

Following discussion, motioned by Joe Boyle, seconded by Josh Nowotarski to approve the February Treasurer's Report. The motion carried unanimously.

The PMAA yearly membership invoice was reviewed. After discussion, Joe Boyle made the motion to approve the 2024 membership fee of \$2,400, seconded by Kelly Dudash. The motion carried unanimously.

**ENGINEER**- Steve Riley

Motioned by Josh Nowotarski, seconded by Kelly Dudash to approve the Barry Isett & Associates invoice in the amount of \$6,520.00 for the Antietam Rd. survey work. All were in favor.

Antietam Rd. water main project is out for bid. Bids are due to be received on April 2<sup>nd</sup>. The project is scheduled for discussion and possible award at the April 10<sup>th</sup> Authority meeting.

DEP comments were received on the Spook Lane Tank related to the Chapter 105/106 permit for stream impacts, and Entech is waiting for clarification from DEP on several items. The Public Water Supply permit was approved.

The generator delivery date was pushed back to June. Steve Riley reached out to Penn Power, the local equipment supplier, to question the changing delivery date which has been changing since early 2023. A further update is expected at the next meeting.

The Sylvan Dell Booster Pump Station manhole riser fittings are nearly done. Should be completed and ready for Matt to install by the next meeting.

The proposed engineering work order for Lead Service Line Inventory Phase I was reviewed. Phase I will assist the staff with the generation of the database. After discussion, Joe Boyle made the motion to approve the work order not to exceed \$23,000, seconded by Josh Nowotarski. All were in favor. Entech will work with the staff to generate the informational notice to be mailed to the residents.

**WATER SYSTEM** –Matthew Hauck

The monthly maintenance report was reviewed.

COMPLETE MAINTENANCE REPORT ATTACHED

**SOLICITOR-** Mark Merolla

Mark Merolla reported 708 Friedensburg Rd. was sold at the sheriff's sale last month and a lien is in the process of being filed on the 1460 Friedensburg Rd. property.

**BUSINESS OFFICE-** Christeena Hauck

Christeena Hauck explained occasionally there is a property owned by parents where children are residing and paying the bills. The owners ask to have the child listed on the water account. Current policy allows only a deeded owner to be listed on the account. After discussion, it was the decision of the board to continue with current policy. Both parent and child could be listed if there is enough room for both.

The April bill is being prepared. The information section will include a statement from AVMA explaining the rate increase that was effective February 27, 2024, and the consumer confidence water quality report (CCR) notice, indicating the report will be available to residents in June.

**SOURCE WATER PROTECTION-**

Joe Boyle reported the Annual Carsonia Park cleanup is taking place this Friday, March 15th.

The request for proposal for this phase of the lake project is complete. After discussion, Joe Boyle made the motion to move the request for proposal out for bid upon the solicitor's review, seconded by Josh Nowotarski. The motion carried unanimously.

**BOROUGH OF MT. PENN-**

No Report.

**ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)-**

No Report.

**UNFINISHED BUSINESS-**

No Report

**NEW BUSINESS-**

No Report.

The motion was made by Kelly Dudash, seconded by Al Worrall, to adjourn the meeting at 8:23 p.m.

The next meeting will be held on Wednesday, April 10, 2024, at 7:00 p.m.

Respectfully submitted,

*Christeena Hauck*  
Christeena Hauck  
Business Office Manager