

MOUNT PENN BOROUGH MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING

JULY 10, 2024

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, July 10, 2024, at 7:00 p.m. in the meeting room of the John A. Becker Municipal Building, 200 North 25th Street, Reading, PA 19606.

The meeting was called to order by Chairman Thomas Staron. The following Board members were also present:

Joseph Boyle, Vice Chairman
Kelly Dudash, Assistant Treasurer
Josh Nowotarski, Secretary

Also present were the following:

Christeena Hauck, Office Manager
Mark Merolla, Solicitor
Matt Hauck, Superintendent

AUDIENCE PARTICIPATION-

Jerry Healy from EarthCam gave a presentation of the security camera being considered for Carsonia Park. The camera will be installed for a 4-month period during construction and will be used to record construction progress and provide public updates, as well as security. Installation will be at 20' above grade and the camera has a tamper alert. A quote will be provided for permanent installation.

Hunter Ahrens, Borough Manager gave a presentation on the benefits of the Iworq public works and utility billing software and presented a possible cost breakdown which would depend on participation. The Authority staff will receive a presentation next week. Iworq will demonstrate the program and the customer portal at the August 14th Authority meeting.

Curt Hill, AVMA Chairman, addressed the board regarding the guidelines for liens being placed on properties with high balances. Mark Merolla explained the parameters and procedures in place. AVMA and MPBMA will communicate regarding the properties with liens. The process of property transfer and collection of past due accounts were also reviewed.

Joe Boyle motioned, seconded by Josh Nowotarski, to approve the minutes of the June 12, 2024, meeting. The motion carried unanimously.

TREASURER- Al Worrall

Following discussion, motioned by Joe Boyle, seconded by Josh Nowotarski to approve the June Treasurer's Report. The motion carried unanimously.

ENGINEER- Steve Riley

Christeena Hauck read the prepared Engineer's report in Steve Riley's absence:

Spook Lane Tank Design and Pennvest Application-design and quality control review are complete. Waiting for comments from PADEP on the Chapter 105/106 permit application. As part of the Pennvest application process, the draft Uniform Environmental Review (UER) was submitted to PADEP. On target to submit to Pennvest for funding by end of July.

The Antietam Rd. construction is scheduled to begin July 3rd. Matt Hauck reported as of tonight's meeting that the water main was installed. Estimate to be completed sometime next week.

The 2023 Consumer Confidence Report (CCR) was completed, posted on the website and submitted to PADEP.

Waiting for PADEP permit approval for the existing Spook Lane tank repair.

Penn Power advised the generators have arrived in Texas and are undergoing final testing. Waiting for a confirmed shipping date.

The lead and copper service line inventory data is being uploaded as it is received.

Joe Boyle made the motion to accept the Engineer's report, seconded by Josh Nowotarski. The motion carried unanimously.

After discussion, Joe Boyle made the motion to waive the tapping fee for Antietam SD and the proposed modular units on Antietam Rd., seconded by Kelly Dudash. The motion carried unanimously.

WATER SYSTEM –Matthew Hauck

The monthly maintenance report was reviewed.

Leak fixed at 520 N 25th St.

The crew repaired blacktop at a various locations.

Folk Paving repaired the approved locations.

Matt Hauck reviewed the status of the 2011 F-350 which had a timing chain failure. After discussion, it was decided not to fix the truck. More will be discussed at the next meeting regarding a possible new truck order.

Joe Boyle made the motion to advertise the sale of the 2011 F350 on MunicBid, seconded by Kelly Dudash. All were in favor.

After discussion, Joe Boyle made the motion to pay the balance of Brandon's personal cell phone \$699.00 and add him to the AT&T plan as a part of his hire agreement, seconded by Josh Nowotarski. All were in favor.

M&A will be scheduled in August to vacuum some of the curb stops that are not able to be shut off and the hydrant at South 27th Street and Fairview Avenue.

COMPLETE MAINTENANCE REPORT ATTACHED

SOLICITOR- Mark Merolla

19 North 22nd St. was served a lien letter. The property is vacant and has been off for many years. The owners did not want to abandon the service and a minimum bill was accumulating.

Mark Merolla will contact Wind River to offer a \$300.00 payment for services.

AVRCC's lease will need to be reviewed.

BUSINESS OFFICE- Christeena Hauck

Christeena Hauck reported the quarterly bills were mailed on the 15th.

SOURCE WATER PROTECTION- Joe Boyle

Joe Boyle reported Phase I construction at Carsonia Park is set to begin late October or early November. A snow fence will be installed to prevent pedestrians from entering the construction area.

Discussion continued regarding the relocation of the aquatic life. The turtles will remain.

BOROUGH OF MT. PENN-

No Report.

ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)-

No Report.

UNFINISHED BUSINESS-

No Report.

NEW BUSINESS-

The motion was made by Josh Nowotarski, seconded by Kelly Dudash, to adjourn the meeting at 8:13 p.m.

The next meeting will be held on Wednesday, August 14, 2024, at 7:00 p.m.

Respectfully submitted,

Christeena Hauck
Christeena Hauck
Business Office Manager