

MOUNT PENN BOROUGH MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING

AUGUST 9, 2023

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, August 9, 2023, at 7:00 p.m. in the meeting room of the John A. Becker Municipal Building, 200 North 25th Street, Reading, PA 19606.

The meeting was called to order by Chairman Thomas Staron. The following Board members were present:

Joseph Boyle, Vice Chairman
Alfred Worrall, Treasurer
Kelly Dudash, Assistant Treasurer

Also present were the following:

Christeena Hauck, Office Manager
Matthew Hauck, Superintendent
Steve Riley, Entech Engineering
Mark Merolla, Solicitor

AUDIENCE PARTICIPATION-

Francisco Rosario, 820 Brighton Ave. addressed the board regarding the increase of his current bill. Matt Hauck explained the meter was signaling a tamper alert during the quarterly read. This alert does not allow the meter to provide an accurate reading. After discussion, a new meter will be installed at the property and monitored for usage and tamper.

Al Worrall motioned, seconded by Kelly Dudash, to approve the minutes of the July 12, 2023 meeting. The motion carried unanimously.

TREASURER- Alfred Worrall

The bills for the month of July were reviewed. Questions were answered regarding the AT&T wireless invoice. Matt Hauck informed the board the July bill might be higher due to a roaming fee. Also, the Weikel Sportswear invoice for uniform items was reviewed. Following discussion, motioned by Kelly Dudash, seconded by Joe Boyle to approve the July Treasurer's Report. The motion carried unanimously.

ENGINEER- Steven Riley

Approval of Application for Payment #2 (final payment) in the amount of \$ 142,646.85 to KBC Construction for Emerald Ave. water main replacement motioned by Al Worrall, seconded by Kelly Dudash. The motion carried unanimously.

Approval of adjusting Change Order #1 in the amount of \$11,956.38 to KBC Construction decreasing the total cost of the project for Emerald Ave. water main replacement to \$332,698.62, motioned by Joe Boyle, seconded by Kelly Dudash. The motion carried unanimously.

Antietam Road Storm Damage - Drawings were passed out. Steve Riley explained the damage caused by the storm to the two creek crossings and the water line to the school on Antietam Rd. After meeting with PennDOT, it was determined that the PennDOT bridge contractor (R.E. Pierson) would be available to the Authority to install any replacement water main required, both on the PennDOT project site and adjacent to it. Discussion ensued as to what had to be done as an emergency and what could be deferred. After discussion, it was agreed that the two creek crossings and the water main in Antietam Road, north of the creek, had to be installed in order to replace the temporary fire hose and restore water service to the High School. It was agreed this is indeed emergency work and the fire hose must be removed before winter. The replacement water main from Marshall Avenue to the end of the school will be done under non-emergency circumstances. It was also noted that it is expected that this water main work will be done in lieu of any planned 2024 water main replacement projects.

After discussion, Joe Boyle made the motion to authorize the Chairman to execute the proposal for the Antietam Creek Crossings Emergency Project with R.E. Peirson pending the engineer's approval, at a cost not to exceed \$600,000.00, seconded by Kelly Dudash. Al Worrall voted no. The motion carried. Steve Riley will work with M. Hauck and R.E. Pierson in finalizing the detailed scope of emergency work and obtain pricing.

A.N. Lynch Co submitted a letter requesting a time extension of the generator project. Steve Riley will prepare a change order for this and present it to the Authority at its September meeting.

The tank inspections at Ridge, Neversink, and Highland are being done this week.

The SCADA project is on hold for now. Al Worrall questioned the amount of grant funds available for this project and if it would be enough to cover the planned scope. Steve Riley noted it would not, seeing the grant application was based on 2021 budget figures.

Spook Lane tank stormwater and waterways permits have been submitted. Waiting for approvals.

WATER SYSTEM –Matthew Hauck

The Maintenance report was reviewed.

The hydrant at 3741 St Lawrence Ave. was hit by an uninsured driver. Waiting for the accident report. Mark Merolla will help submit a restitution claim.

Matt Hauck reported 22 Poplar D.r restored their own water service during a shut-off for nonpayment. The fine for this violation is \$500.00. After discussion, it was a decision of the board to apply the fine to the account and send a letter to the property allowing 10 days for the payment to be received.

Matt explained Seabastian Unger has completed his 90-day probation period and should be added to the company cell phone plan, however, he is on a newly established personal two-year plan with a different carrier. This will be discussed at the next meeting.

COMPLETE MAINTENANCE REPORT ATTACHED

SOLICITOR- Mark Merolla

Mark Merolla reported the contract with PA American needs to be terminated prior to the end of the year if the board is planning to raise the rate.

BUSINESS OFFICE- Christeena Hauck

Joe Boyle made the motion to split the one-time cost of the panic buttons with the Borough Office, seconded by Tom Staron. The motion carried. The total cost is \$1,540.00 and each office will pay half.

Christeena Hauck reported the quarterly bills are transported in bins to the 13th Street postal facility. A yearly bulk permit fee is paid for this mailing and the cost of each piece. The late notices are sent at the normal cost per piece and delivered to the local postal facility. Pitney Bowes will pick up the bins and process them for mailing at a cost of .60 per piece. After calculating the cost of both quarterly and past due, the Pitney Bowes mailing is a cost savings. Motioned by Joe Boyle, seconded by Kelly Dudash to approve the mailing with Pitney Bowes for all invoices. All were in favor.

After discussion, Tom Staron made the motion to approve two smoke gray cardigans with the MP MBA logo at a cost of \$51.00 each, seconded by Kelly Dudash. The motion carried unanimously.

SOURCE WATER PROTECTION-

Joe Boyle reported we are still waiting to hear about our NFWF application for Carsonia Park. There will be a meeting with Liberty Environmental to begin putting together a request for proposal for the bid to dewater the lake. Exeter Township and Lower Alsace Township will be asked to help apply for future grant funds.

BOROUGH OF MT. PENN-

No Report.

ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)-

No Report.

UNFINISHED BUSINESS-

Mr. Boyle reported Sebastian Unger and Teresa Dietrich will receive the scheduled pay increase for passing their 90-day probation period.

The balance of the promised funds (15,000.00) for the Carsonia Park bridge project will be paid to RCAV.

NEW BUSINESS-

Joe Boyle made the motion to approve Bolder Tree Services quote # 630 for the removal of the dead ash tree on Spook Lane, seconded by Al Worrall. The motion carried unanimously.

Tom Staron questioned the infrastructure funds available and the possibility of applying with Antietam School District for the storm damage. Discussion continued.

The motion was made by Kelly Dudash, seconded by Al Worrall, to adjourn the meeting at 8:40 p.m.

The next meeting will be held on Wednesday, September 13, 2023, at 7:00 p.m.

Respectfully submitted,

Christeena Hauck
Christeena Hauck
Business Office Manager