

MOUNT PENN BOROUGH MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING

SEPTEMBER 13, 2023

The regular meeting of the Mount Penn Borough Municipal Authority was held on Wednesday, September 13, 2023, at 7:00 p.m. in the meeting room of the John A. Becker Municipal Building, 200 North 25th Street, Reading, PA 19606.

The meeting was called to order by Vice Chairman Joseph Boyle. The following Board members were present:

Alfred Worrall, Treasurer
Kelly Dudash, Assistant Treasurer
Josh Nowotarski, Secretary

Also present were the following:

Christeena Hauck, Office Manager
Steve Riley, Entech Engineering
Mark Merolla, Solicitor

AUDIENCE PARTICIPATION-

Mr. Boyle recognized the passing of former board member Dennis Swartz and commended his years of service to the water authority and the many roles he served in the Mount Penn Borough community.

Al Worrall motioned, seconded by Josh Nowotarski, to approve the minutes of the August 9, 2023, meeting. The motion carried unanimously.

TREASURER- Alfred Worrall

The bills for the month of August were reviewed. Josh Nowotarski questioned the returned check fee. Christeena Hauck explained there is a \$50.00 fee assessed to the customer for a returned check payment. Following discussion, motioned by Josh Nowotarski, seconded by Kelly Dudash to approve the August Treasurer's Report. The motion carried unanimously.

Joe Boyle questioned if the hours and materials are being tracked for the storm damage projects. There has not yet been a disaster determination by FEMA at this point. Joe also thanked Steve Riley and Mark Merolla for their tireless effort with the entire process of storm damage, the reporting process, and working with the homeowners to get easements for these repairs.

ENGINEER- Steven Riley

Josh Nowotarski made the motion to approve the A.N. Lynch time extension change order for the generator project, seconded by Al Worrall. The motion carried unanimously.

Well 5- the building is slowly sinking. Steve Riley recommended a benchmark survey to determine current elevations and a second survey done in a year. A proposal from McCarthy Engineering was received. Josh Nowotarski made the motion to accept the survey proposal from McCarthy Engineering in the amount of \$950.00, seconded by Kelly Dudash. The motion carried unanimously.

Originally four easements were needed for the two Antietam Creek crossings. Two easements at the lower end, one on Antietam SD property and one on SCAA property, and two easements at the upper end near Friedensburg Rd. one on each side of the creek. After discussion with PennDOT, it was determined the crossing at the upper end could be closer to the bridge which would fall into the public right-of-way, thus eliminating the need for an easement and would speed up the project.

Joe Boyle made the motion to authorize the Chairman to execute the proposal from R.E. Pierson, based on the Engineers recommendation for the two Antietam Creek Crossings and Antietam Rd. Water Main Emergency Water Main Project at a cost of \$300,000.00, seconded by Josh Nowotarski. The motion carried unanimously.

Steve Riley reported Keystone is now COSTARS approved vendor. This will be favorable with the SCADA project. Steve will review further and discuss with Mark Merolla if this approach is acceptable.

Spook Lane tank NPDES permit has been approved.

WATER SYSTEM –Matthew Hauck

The monthly maintenance report was reviewed.

Kelly Dudash questioned the number of hydrants being repaired. Steve Riley explained the hydrant issue with the Reading thread versus National Standard thread.

Kelly Dudash questioned 22 Poplar Dr. and the fine for turning their own water back on during a shut-off day. Due to the time lapse in between the violation and the notice going out, the situation will be monitored for a future shut-off. If they turn their own curb stop again in the future, they will be fined \$500.00. This fine will need to be paid prior to service being restored.

Joe Boyle made the motion to accept the Bolder Tree Bid for removal of the tree at the Grandview Pump Station, seconded by Kelly Dudash. The motion carried unanimously.

The Exeter Supply quote to repair or replace two chlorinators was reviewed. After discussion, Joe Boyle made the motion to approve the replacement of the two chlorinators, seconded by Kelly Dudash. The motion carried unanimously.

COMPLETE MAINTENANCE REPORT ATTACHED

SOLICITOR- Mark Merolla

After discussion, Al Worrall made the motion to apply the service abandonment fee of \$2,000 to 1460 Friedensburg Rd, seconded by Josh Nowotarski. The motion carried unanimously.

BUSINESS OFFICE- Christeena Hauck

Christeena Hauck reported the coffeemaker needs to be replaced and asked if the board would agree to split the cost of a Keurig Dual coffeemaker. After discussion, Joe Boyle made the motion to contribute \$100.00 to the Borough Hall coffee maker, seconded by Kelly Dudash. The motion carried unanimously.

After discussion, Josh Nowotarski made the motion to accept the Capital Blue Cross renewal at a cost of \$7,561.67 per month, seconded by Kelly Dudash. The motion carried unanimously.

SOURCE WATER PROTECTION-

Joe Boyle reported the NFWF application for the Carsonia Park grant was not awarded to MPBMA. There will be a meeting with Liberty Environmental to begin putting together a request for proposal for the bid to dewater the lake on Tuesday, September 19, 2023, at Berks Nature.

BOROUGH OF MT. PENN-

No Report.

ANTIETAM VALLEY MUNICIPAL AUTHORITY (AVMA)-

No Report.

UNFINISHED BUSINESS-

No Report.

NEW BUSINESS-

No Report.

Vice Chairman Boyle called for an Executive Session at 8:26 p.m. to discussion litigation.
Regular Session resumed at 8:51 p.m. No action was taken.

The motion was made by Joe Boyle, seconded by Al Worrall, to adjourn the meeting at 8:52 p.m.

The next meeting will be held on Wednesday, October 11, 2023, at 7:00 p.m.

Respectfully submitted,

Christeena Hauck

Christeena Hauck
Business Office Manager